



6.5.1:

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes .



PARVATHAREDDY BABUL REDDY
VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE

(Affiliated to J.N.T.U.A, Approved by AICTE and Accredited by NAAC with 'A' Grade)

KAVALI – 524201, S.P.S.R Nellore Dist., A.P. India. Ph: 08626-243930



CIRCULAR

07-12-2020

All the members of the Academic and Administrative Audit Committee (AAAC) are hereby informed that a meeting will be held on 10-12-2020 at 10 AM in Principal's Room with the following agenda:

AGENDA:

- 1) To confirm the minutes of the last meeting of the Academic and Administrative Audit committee (AAAC).
- 2) Discussion on the reports of academic audit forms.
- 3) Discussion on improvement in the methods of academic audits.
- 4) Assigning members for department level audit and college level audit
- 5) Any other point with the approval from Chair


Principal

Principal
PARVATHAREDDY BABUL REDDY
VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE
KAVALI-524201, SPSR Nellore Dist. Andhrapradesh.



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Copy to

S.No	Name of the Faculty	Designation	Signature
1	Dr B Konda Reddy	Principal	<i>B. Konda Reddy</i>
2	Dr D Prathyusha Reddi	Director Academics	
3	Mr A Suman Kumar Reddy	IQAC Coordinator	<i>A. Suman</i>
4	Dr D S C Reddy	HOD, CSE	<i>D. S. C. Reddy</i>
5	Dr A Maheswara Rao	HOD, ECE	<i>A. Maheswara Rao</i>
6	Dr S Prakash	HOD, MEC	<i>S. Prakash</i>
7	Mr A Bhakthavachala	HOD, EEE	
8	Dr B Venkateswarlu	HOD, H & S	
9	Dr A Venkaiah	HOD, MBA	<i>A. Venkaiah</i>
10	Mr M Janardhan	HOD, MCA	<i>M. Janardhan</i>



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MINUTES OF ACADEMIC AND ADMINISTRATIVE AUDIT COMMITTEE (AAAC)

Date of meeting 10-12-2020 Duration 10 AM to 11.00 AM

The meeting of Academic and Administrative Audit Committee (AAAC) of PBRVITS held on 10-12-2020 with the following agenda:

- 1) Review on minutes of previous meeting
- 2) Discussion on the reports of academic audit forms.
- 3) Discussion on improvement in the methods of academic audits...
- 4) Assigning members for department level audit and college level audit
- 5) Any other point with the approval from Chair

MINUTES AND RESOLUTIONS

- 1) Minutes of previous meeting were confirmed
- 2) Importance, roles and functions were presented to new members of Academic and Administrative Audit Committee (AAAC).
- 3) Reviewed the reports of different committees of the college for setting the benchmarks/parameters for the various academic" administrative, research and extension activities of the college.
- 4) Different time slots were allotted to all the departments wherein they were expected to make a power-point presentation of their department's strengths" achievements, best practices and future plans.
- 5) Reports of academic audit forms were discussed

The meeting was concluded with thanks to the Chair

Members attended the meeting on 10-12-2020

S.No	Name of the Faculty	Designation	Signature
1	Dr B Konda Reddy	Principal	
2	Dr D Prathyusha Reddi	Director Academics	
3	Mr A Suman Kumar Reddy	IQAC Coordinator	
4	Dr D S C Reddy	HOD, CSE	
5	Dr A Maheswara Rao	HOD, ECE	
6	Dr S Prakash	HOD, MEC	
7	Mr A Bhakthavachala	HOD, EEE	
8	Dr B Venkateswarlu	HOD, H & S	
9	Dr A Venkaiah	HOD, MBA	
10	Mr M Janardhan	HOD, MCA	



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CIRCULAR

12-12-2020

This is to inform all faculty members that academic and administrative audit for the previous academic year 2019-20 will be held on 19-12-2020 from 9:30AM onwards in their respective departments.

The following members are nominated as internal auditors for the following Departments.

S.No	Name of the Faculty	Designation	Auditing Department
1	Mr M. RamMohan Reddy	Associate Professor	CSE & MCA
2	Mr M. Sreehari	Asst Professor	
3	Mr. G. Venu Gopal	Associate Professor	ECE
4	Mr P. Feridoz Khan	Asst. Professor	
5	Mr A. Bhakthavachala	Associate Professor	MEC
6	Mr G Suman	Asst Professor	
7	Mr V Pavan Kumar	Asst Professor	EEE
8	Mr M Ravi Kumar	Asst Professor	
9	Mr P. Sreenivasulu	Associate Professor	H &S and MBA
10	Ms G. Sravanthi	Asst Professor	

HODs and staff members are requested to co-operate with internal auditors


Principal

Principal
PARVATHAREDDY BABUL REDDY
VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE
KAVALI-524201, SPSR Nellore Dist: Andhrapradesh.



ACADEMIC & ADMINISTRATIVE AUDIT REPORT

Academic Year: 2019-2020

Date: 21/12/2020

Name of the Department: ECE

Name(s) of the Audit Experts: (1) H^on. G. VENU GOPAL, ASSO. PROF.
(2) M^os. P. FERIDOZ KHAN, Asst. Prof

Observations and Remarks by Audit Experts:

S.No.	Item	Verification Yes/No	Remarks / Suggestions
1	Department Academic Calendar	Yes	Prepared as per University Calendar.
2	Lesson Plans	Yes	Prepared as per the schedule.
3	Conduction of Add-on/ Certificate courses	Yes	Conducted in core and computer skills.
4	Conduction of Remedial Classes	Yes	Conducted for slow learners.
5	Course files	Yes	Available for all subjects.
6	Coverage of Syllabus	Yes	Covered as per lesson plan with 5 class discussion.
7	Events organized for Students (Guest Lectures/ Workshops/ Training programs/Industrial visits/ Technofest/ Project Exhibition/ Any other, specify)	Yes	Organized 25 events
8	Student Seminars	Yes	Conducted as per seminars.
9	Student Assignments	Yes	Assignments have been written by the students.
10	Students Project works	Yes	Both mini & major projects have done.
11	Internships	Yes	12 students completed internships program.
12	Student participation in Co/Extra-curricular activities	Yes	173 students participated in various projects.
13	Student achievements/ Awards	Yes	5 students got prizes.
14	Student mentoring system	Yes	Followed mentoring students.


S.No.	Item	Verification Yes/No	Remarks / Suggestions
15	Feedbacks received from Stakeholders (Students, Parents, Alumni, Industry experts/Employer)	yes	Received the feedback from stake holders.
16	Internal exams – Conduction and Evaluation	yes	Conducted 2 mid exams and evaluation verified.
17	Internal marks	yes	Available
18	Results Analysis	yes	Available.
19	Record of student placements and Higher studies	yes	125 students were placed in various companies.
20	Faculty workload and Time Tables	yes	Available
21	Additional responsibilities of Staff	yes	Allocated additional responsibilities to all the staff.
22	Research Publications	yes	15 publications were done by 15 staff members.
23	Conferences/ Workshops/Training Programs - Attended by faculty	yes	52 no. of faculty were attended various conferences & FDPs.
24	Conferences/ Workshops/Training Programs - Organized	yes	one conference & one FDP were conducted.
25	Sponsored Research Projects and Consultancy	NO	Staff has to be encouraged towards sponsored projects.
26	MOUs	yes	10 MOUs were made.
27	Facilities for Teaching-Learning (Class rooms, Labs, Equipment, Computers and Internet...etc)	yes	LCD projectors in all classrooms & Wi-fi facilities are available.
28	Newsletter/Magazines	yes	2 per year are available.

Overall observations and Suggestions by Audit experts:

Good. Faculty has to be encouraged towards funded projects.

Name and Signatures of the Audit experts:

- (1) G. V. Gopal
- (2) P. F. K. S. S. S.


 Signature of the HOD
 Head of the Department
 Electronics & Communication Engineering
 PBN Visvodaya Institute of
 Technology & Science
 KAVALI - 524 201



ACADEMIC & ADMINISTRATIVE AUDIT REPORT

Academic Year: 2019-2020

Date: 21/12/2020

Name of the Department: Mechanical Engineering

Name(s) of the Audit Experts: (1) Mr. A. Bhakthavachala
(2) Mr. G. Suman

Observations and Remarks by Audit Experts:



S.No.	Item	Verification Yes/No	Remarks / Suggestions
1	Department Academic Calendar	Yes	Prepared as per the Univ calendar
2	Lesson Plans	Yes	Prepared as per the academic calendar
3	Conduction of Add-on/ Certificate courses	Yes	Suggested to conduct. Due to covid Not conducted
4	Conduction of Remedial Classes	Yes	Conducted for slow learners
5	Course files	Yes	Available for all subjects
6	Coverage of Syllabus	Yes	Syllabus coverage was monitored by HOD
7	Events organized for Students (Guest Lectures/ Workshops/ Training programs/Industrial visits/ Technofest/ Project Exhibition/ Any other, specify)	Yes	Organized more program for students
8	Student Seminars	Yes	Seminar conducted for all students
9	Student Assignments	Yes	Assignment submitted
10	Students Project works	Yes	All students did Inhouse project.
11	Internships	Yes	Students Attended.
12	Student participation in Co/Extra-curricular activities	Yes	60% of students actively participated
13	Student achievements/ Awards	Yes	Achieved some student.
14	Student mentoring system	Yes	All students Monitored.

S.No.	Item	Verification Yes/No	Remarks / Suggestions
15	Feedbacks received from Stakeholders (Students, Parents, Alumni, Industry experts/Employer)	Yes	Receives from all Stakeholders
16	Internal exams – Conduction and Evaluation	Yes	Mid Exams scheduled - 2 Evaluated by Faculty
17	Internal marks	Yes	Evaluated and Recorded
18	Results Analysis	Yes	Analyzed.
19	Record of student placements and Higher studies	Yes	70% of Students Placed in various company
20	Faculty workload and Time Tables	Yes	Available.
21	Additional responsibilities of Staff	Yes	Each faculties having additional Responsibility.
22	Research Publications	Yes	Published by Faculty.
23	Conferences/ Workshops/Training Programs - Attended by faculty	Yes	Faculty have attended.
24	Conferences/ Workshops/Training Programs - Organized	Yes	workshop & Training program were conducted.
25	Sponsored Research Projects and Consultancy	Yes	Faculties are advised to apply Research Proposal.
26	MOUs	Yes	Available.
27	Facilities for Teaching–Learning (Class rooms, Labs, Equipment, Computers and Internet...etc)	Yes	All facilities are available.
28	Newsletter/Magazines	Yes	Available

Overall observations and Suggestions by Audit experts:

Overall Performance is Good.

Name and Signatures of the Audit experts:

- (1) Mr. A. Bhakharachole. 
- (2) Mr. G. Kumar. 


 Signature of the HOD
 Head of Department
MECHANICAL ENGINEERING
 PBR Visvodaya Institute of Technology & Science
 KAVALI - 524 201, Nellore District, A.P.



ACADEMIC & ADMINISTRATIVE AUDIT REPORT

Academic Year: 2019-20

Date: 19-12-2020

Name of the Department: EEE

Name(s) of the Audit Experts: (1) V. Pavan Kumar Asst. Prof.
(2) H. Ravi Kumar Asst. Prof.

Observations and Remarks by Audit Experts:

S.No.	Item	Verification Yes/No	Remarks / Suggestions
1	Department Academic Calendar	yes	Prepare well in advance.
2	Lesson Plans	yes	Prepared as per the academic calendar
3	Conduction of Add-on/ Certificate courses	yes	Conducted
4	Conduction of Remedial Classes	yes	conducted for slow learners
5	Course files	yes	Prepared for all subjects
6	Coverage of Syllabus	yes	Completed as per schedule
7	Events organized for Students (Guest Lectures/ Workshops/ Training programs/Industrial visits/ Technofest/ Project Exhibition/ Any other, specify)	yes	The following events organized 1. Guest lectures 2. work shops 3. Technofest
8	Student Seminars	yes	Conducted for B.Tech students
9	Student Assignments	yes	Assignment Given for EEE Tech students.
10	Students Project works	yes	Available
11	Internships	NO	need to Improve
12	Student participation in Co/Extra-curricular activities	yes	Good Participation.
13	Student achievements/ Awards	yes	Awards Received from various Engg colleges
14	Student mentoring system	yes	mentoring body available in departments.

S.No.	Item	Verification Yes/No	Remarks / Suggestions
15	Feedbacks received from Stakeholders (Students, Parents, Alumni, Industry experts/Employer)	yes	HOD's taken student- feed back regularly
16	Internal exams – Conduction and Evaluation	yes	Good.
17	Internal marks	yes	Available
18	Results Analysis	yes	Available
19	Record of student placements and Higher studies	yes	Available
20	Faculty workload and Time Tables	yes	Available
21	Additional responsibilities of Staff	yes	Administration & Academic Responsibilities given.
22	Research Publications	yes	
23	Conferences/ Workshops/Training Programs - Attended by faculty	yes	Attended 80% of faculty
24	Conferences/ Workshops/Training Programs - Organized	yes	organized every semester
25	Sponsored Research Projects and Consultancy	NO	Lack in Research project.
26	MOUs	NO	Need to Improve
27	Facilities for Teaching–Learning (Class rooms, Labs, Equipment, Computers and Internet...etc)	yes	Good.
28	Newsletter/Magazines	yes	Need to Improve

Overall observations and Suggestions by Audit experts:

overall record maintain satisfactory.

Name and Signatures of the Audit experts:

- (1) V. Pavan Kumar [V. Pavan Kumar]
(2) M. Ravi Kumar [M. Ravi Kumar]


Signature of the HOD

Head of Department
ELECTRICAL & ELECTRONICS ENGINEERING
PBR Viswodaya Institute of Technology & Science
KAVALI - 524 201, SPSR Nellore (Dt) A.P



ACADEMIC & ADMINISTRATIVE AUDIT REPORT

Academic Year: 2019-2020

Date: 19/12/2020

Name of the Department: CSE

Name(s) of the Audit Experts: (1) M. Rammohan Reddy
(2) M. Sreehari

Observations and Remarks by Audit Experts:

S.No.	Item	Verification Yes/No	Remarks / Suggestions
1	Department Academic Calendar	Yes	prepared & Available in Dept, in coordination with University calendar.
2	Lesson Plans	Yes	Available
3	Conduction of Add-on/ Certificate courses	Yes	Available - 3 - Courses Conducted.
4	Conduction of Remedial Classes	Yes	yes Available
5	Course files	Yes	Available - Add Course Materials in some Subject.
6	Coverage of Syllabus	Yes	As per The university & Dept calendar.
7	Events organized for Students (Guest Lectures/ Workshops/ Training programs/Industrial visits/ Technofest/ Project Exhibition/ Any other, specify)	Yes	Conducted as per The calendar of The Department
8	Student Seminars	Yes	Available in Department
9	Student Assignments	Yes	Available in department
10	Students Project works	Yes	Available & mini projects conducted
11	Internships	Yes	Available
12	Student participation in Co/Extra-curricular activities	Yes	93 students participation paper
13	Student achievements/ Awards	Yes	Available
14	Student mentoring system	Yes	Available

S.No.	Item	Verification Yes/No	Remarks / Suggestions
15	Feedbacks received from Stakeholders (Students, Parents, Alumni, Industry experts/Employer)	Yes	Available
16	Internal exams – Conduction and Evaluation	Yes	Conducted as per Schedule
17	Internal marks	Yes	Available
18	Results Analysis	Yes	Available
19	Record of student placements and Higher studies	Yes	Available
20	Faculty workload and Time Tables	Yes	Available
21	Additional responsibilities of Staff	Yes	Available
22	Research Publications	Yes	19 publications published by staff in various journals
23	Conferences/ Workshops/Training Programs - Attended by faculty	Yes	40 staff attended workshops conferences
24	Conferences/ Workshops/Training Programs - Organized	Yes	1 conference, 1 FDP - organized.
25	Sponsored Research Projects and Consultancy	Yes	one completed
26	MOUs	Yes	Available - 10 MOUs with Dubbert Industries
27	Facilities for Teaching-Learning (Class rooms, Labs, Equipment, Computers and Internet...etc)	Yes	Available
28	Newsletter/Magazines	Yes	Available

Overall observations and Suggestions by Audit experts:

Faculty need to apply funded projects, students were encouraged towards Higher Education through "GATE".

Name and Signatures of the Audit experts:

- (1) M. Ramulas Reddy, Ramula
- (2) M. Sreedani, Sreedani


Signature of the HOD

Head of Department
COMPUTER SCIENCE ENGINEERING
PBB Viswodaya Institute of Technology & Science
KAVALI - 524 201, SPSR, Nellore Dt.



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ORDER

02-07-2018

The undersigned is pleased to constitute the internal Academic & Administrative Audit Committee (AAAC) with the following members for the academic year 2018-19 to plan, and enhance the quality aspects keeping in view of NAAC accreditation process of our College:

S.No	Name of the Faculty	Designation	Role
1	Dr B Konda Reddy	Principal	Chairman
2	Dr D Prathyusha Reddi	Director Academics	Member
3	Mr A Suman Kumar Reddy	IQAC Coordinator	Member
4	Dr D S C Reddy	HOD, CSE	Member
5	Dr A Maheswara Rao	HOD, ECE	Member
6	Dr S Prakash	HOD, MEC	Member
7	Mr A Bhakthavachala	HOD, EEE	Member
8	Dr B Venkateswarlu	HOD, H & S	Member
9	Dr A Venkaiah	HOD, MBA	Member
10	Mr M Janardhan	HOD, MCA	Member

B. Babul Reddy
Principal

Principal
PARVATHAREDDY BABUL REDDY
VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE
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CIRCULAR

04.07.2018

All the members of the Academic and Administrative Audit Committee (AAAC) are hereby informed that a meeting will be held on 7th July 2018 at 10 AM in Principal's Room with the following agenda:

AGENDA:

- 1) To confirm the minutes of the last meeting of the Academic and Administrative Audit committee (AAAC).
- 2) Discussion on the reports of academic audit forms.
- 3) Discussion on improvement in the methods of academic audits.
- 4) Assigning members for department level audit and college level audit
- 5) Any other point with the approval from Chair

B.K. Reddy
Principal
Principal
PARVATHAREDDY BABUL REDDY
VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE
KAVALI-524201, SPSR Nellore Dist. Andhrapradesh.

Copy to

S.No	Name of the Faculty	Designation	Signature
1	Dr B Konda Reddy	Principal	<i>B.K. Reddy</i>
2	Dr D Prathyusha Reddi	Director Academics	
3	Mr A Suman Kumar Reddy	IQAC Coordinator	<i>A Suman</i>
4	Dr D S C Reddy	HOD, CSE	<i>D S C Reddy</i>
5	Dr A Maheswara Rao	HOD, ECE	<i>A Maheswara Rao</i>
6	Dr S Prakash	HOD, MEC	<i>S Prakash</i>
7	Dr A Bhakthavachala	HOD, EEE	
8	Dr B Venkateswarlu	HOD, H & S	
9	Dr A Venkaiah	HOD, MBA	<i>A Venkaiah</i>
10	Mr M Janardhan	HOD, MCA	<i>M. Janardhan</i>



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MINUTES OF ACADEMIC AND ADMINISTRATIVE AUDIT COMMITTEE (AAAC)

Date of meeting 07-07-2018 Duration 10 AM TO 11.00 AM

The meeting of Academic and Administrative Audit Committee (AAAC) of PBRVITS held on 07-07-2018 with the following agenda:

- 1) Review on minutes of previous meeting
- 2) Discussion on the reports of academic audit forms.
- 3) Discussion on improvement in the methods of academic audits...
- 4) Assigning members for department level audit and college level audit
- 5) Any other point with the approval from Chair

MINUTES AND RESOLUTIONS

- 1) Minutes of previous meeting were confirmed
- 2) Importance, roles and functions were presented to new members of Academic and Administrative Audit Committee (AAAC).
- 3) Reviewed the reports of different committees of the college for setting the benchmarks/parameters for the various academic" administrative, research and extension activities of the college.
- 4) Different time slots were allotted to all the departments wherein they were expected to make a power-point presentation of their department's strengths" achievements, best practices and future plans.
- 5) Reports of academic audit forms were discussed

The meeting was concluded with thanks to the Chair


Principal

Principal
PARVATHAREDDY BABUL REDDY
VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE
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Members attended the meeting on 07-07-2018

S.No	Name of the Faculty	Designation	Signature
1	Dr B Konda Reddy	Principal	<i>B. Konda Reddy</i>
2	Dr D Prathyusha Reddi	Director Academics	
3	Mr A Suman Kumar Reddy	IQAC Coordinator	<i>A Suman</i>
4	Dr D S C Reddy	HOD, CSE	<i>D S C Reddy</i>
5	Dr A Maheswara Rao	HOD, ECE	<i>A Maheswara Rao</i>
6	Dr S Prakash	HOD, MEC	<i>S Prakash</i>
7	Dr A Bhakthavachala	HOD, EEE	
8	Dr A Venkateswarlu	HOD, H & S	
9	Dr A Venkaiah	HOD, MBA	<i>A Venkaiah</i>
10	Mr M Janardhan	HOD, MCA	<i>M. Janardhan</i>



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CIRCULAR

22-06-2019

This is to inform all faculty members that academic and administrative audit for the previous academic year (2018-19) will be held on 29-06-2019 from 9:30AM onwards in their respective departments.

The following members are nominated as internal auditors for the following Departments.

S.No	Name of the Faculty	Designation	Auditing Department
1	Ms. M. Pavitra	Associate Professor	CSE & MCA
2	Mr L M L Narayana Reddy	Asst Professor	
3	Mr P Eswaraiiah	Associate Professor	ECE
4	Mr B Murali Krishna	Asst. Professor	
5	Mr V Madhu Sudhana Reddy	Professor	MEC
6	Mr G Suman	Asst Professor	
7	Mr Y. Rajesh Kumar	Asst Professor	EEE
8	Mr M Ravi Kumar	Asst Professor	
9	Mr J. Vamseenadh	Associate Professor	H &S and MBA
10	Ms A Prasmitha	Asst Professor	

HODs and staff members are requested to co-operate with internal auditors


Principal

Principal
PARVATHAREDDY BABUL REDDY
VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE
KAVALI-524201, SPSR Nellore Dist. Andhrapradesh



ACADEMIC & ADMINISTRATIVE AUDIT REPORT

Academic Year: 2019-2020

Date: 19-12-2020

Name of the Department: MCA

Name(s) of the Audit Experts: (1) Mr M. Ram Mohan Reddy
(2) Mr M. Sree Haxi

Observations and Remarks by Audit Experts:



S.No.	Item	Verification Yes/No	Remarks / Suggestions
1	Department Academic Calendar	Yes	Prepared & Available in Department
2	Lesson Plans	Yes	Prepared as per Academic Calendar, Available
3	Conduction of Add-on/ Certificate courses	Yes	conducted one certificate course every year
4	Conduction of Remedial Classes	NO	Not conducted for PG students
5	Course files	Yes	Prepared & Available in Department
6	Coverage of Syllabus	Yes	Available in Department
7	Events organized for Students (Guest Lectures/ Workshops/ Training programs/Industrial visits/ Technofest/ Project Exhibition/ Any other, specify)	Yes	conducted one workshop every year
8	Student Seminars	Yes	Conducted & Available
9	Student Assignments	NO	Not conducted for PG students
10	Students Project works	Yes	Available
11	Internships	NO	Not conducted for P.G. Students
12	Student participation in Co/Extra-curricular activities	Yes	Available in Department
13	Student achievements/ Awards	NO	Motivate students to participate in activities
14	Student mentoring system	Yes	counseling is conducted to students

S.No.	Item	Verification Yes/No	Remarks / Suggestions
15	Feedbacks received from Stakeholders (Students, Parents, Alumni, Industry experts/Employer)	Yes	Available in department
16	Internal exams – Conduction and Evaluation	Yes	Available in department
17	Internal marks	Yes	Available in department
18	Results Analysis	Yes	Available in department
19	Record of student placements and Higher studies	Yes	Available in Department
20	Faculty workload and Time Tables	Yes	Available in department
21	Additional responsibilities of Staff	Yes	Available
22	Research Publications	NO	Motivate students for Publications
23	Conferences/ Workshops/Training Programs - Attended by faculty	Yes	faculty attended to the programs organized by the Dept
24	Conferences/ Workshops/Training Programs - Organized	Yes	Conducted in co-ordination with CSE Department
25	Sponsored Research Projects and Consultancy	NO	Motivate staff for Research Projects
26	MOUs	Yes	Institute MoU Available
27	Facilities for Teaching–Learning (Class rooms, Labs, Equipment, Computers and Internet...etc)	Yes	Available
28	Newsletter/Magazines	Yes	one newsletter for every year

Overall observations and Suggestions by Audit experts:

Faculty & students are to motivate in
research publications & sponsored Research Projects

Name and Signatures of the Audit experts:

- (1) Mr M. Ram Mohan Reddy - 
(2) Mr M. Sree Hari - 

M. Javardhan
Signature of the HOD

Head of the Department
DEPARTMENT OF COMPUTER APPLICATIONS
Vijaya Institute of Technology & Science
WAL-524201 Nellore Dist., A.P.



ACADEMIC & ADMINISTRATIVE AUDIT REPORT

Academic Year: 2018-19

Date: 29-06-2019

Name of the Department: ELECTRICAL & ELECTRONICS ENGINEERING

Name(s) of the Audit Experts: (1) Y. RAJESH KUMAR, ASSISTANT PROFESSOR
 (2) M. RAVI KUMAR, ASSISTANT PROFESSOR.

Observations and Remarks by Audit Experts:

S.No.	Item	Verification Yes/No	Remarks / Suggestions
1	Department Academic Calendar	Yes	Prepared well in Advance
2	Lesson Plans	Yes	Prepared lesson plans as per the Academic calendar
3	Conduction of Add-on/ Certificate courses	Yes	Add-on/certificate courses are conducted.
4	Conduction of Remedial Classes	Yes	Conducted for slow learners
5	Course files	Yes	Prepared for all subjects
6	Coverage of Syllabus	Yes	Completed as per schedule
7	Events organized for Students (Guest Lectures/ Workshops/ Training programs/Industrial visits/ Technofest/ Project Exhibition/ Any other, specify)	Yes	The following events are organized 1. Guest Lectures 2. workshops 3. Technofest
8	Student Seminars	Yes	Conducted for First Year students.
9	Student Assignments	Yes	Assignments given to slow moving students.
10	Students Project works	Yes	Average
11	Internships	NO	Need to improve
12	Student participation in Co/Extra-curricular activities	Yes	Good Participation
13	Student achievements/ Awards	Yes	Awards Received from various colleges.
14	Student mentoring system	Yes	Mentoring books are available in department


S.No.	Item	Verification Yes/No	Remarks / Suggestions
15	Feedbacks received from Stakeholders (Students, Parents, Alumni, Industry experts/Employer)	Yes	Hod's taken feedbacks regularly.
16	Internal exams – Conduction and Evaluation	Yes	Conducted neatly.
17	Internal marks	Yes	Available
18	Results Analysis	Yes	Available
19	Record of student placements and Higher studies	Yes	Available
20	Faculty workload and Time Tables	Yes	Available
21	Additional responsibilities of Staff	Yes	Administrative work allotted to every staff.
22	Research Publications	Yes	
23	Conferences/ Workshops/Training Programs - Attended by faculty	Yes	Attended 75% of faculty to workshops
24	Conferences/ Workshops/Training Programs - Organized	Yes	Organized in every semester
25	Sponsored Research Projects and Consultancy	No	Lack in Research projects
26	MOUs	No	Need to Improve
27	Facilities for Teaching–Learning (Class rooms, Labs, Equipment, Computers and Internet...etc)	Yes	Good.
28	Newsletter/Magazines	No	

Overall observations and Suggestions by Audit experts:

All the records of the above mentioned items are maintained in a very clean manner.

Name and Signatures of the Audit experts:

- (1) Y. Pradeesh - Y. RAJESH KUMAR
(2) M. Ravikul - M. RAVIKUMAR


Signature of the HOD

Head of Department
ELECTRICAL & ELECTRONICS ENGINEERING
* Visva Institute of Technology & Science
NAVALI - 524 201, SPSR Nellore (Dt) A.P



ACADEMIC & ADMINISTRATIVE AUDIT REPORT

Academic Year: 2018-19

Date: 29/6/2019

Name of the Department: ECE

Name(s) of the Audit Experts: (1) Mr. A. ESWARATHI, Associate Professor
(2) Mr. B. MURALI KRISHNA

Observations and Remarks by Audit Experts:

S.No.	Item	Verification Yes/No	Remarks / Suggestions
1	Department Academic Calendar	Yes	Prepared well in advance as per Acad. Calendar (University)
2	Lesson Plans	Yes	Prepared for all subjects and sections as per Acad. Calendar
3	Conduction of Add-on/ Certificate courses	Yes	Conducted 2 courses on core and 2 on computing skills
4	Conduction of Remedial Classes	Yes	Conducted remedial classes for slow learners in all subjects
5	Course files	Yes	Prepared course files to all subjects
6	Coverage of Syllabus	Yes	Syllabus covered as per lesson plan with 15 hrs derivation
7	Events organized for Students (Guest Lectures/ Workshops/ Training programs/Industrial visits/ Technofest/ Project Exhibition/ Any other, specify)	Yes	Different events were organized for students as per action plan
8	Student Seminars	Yes	Seminars conducted for all students
9	Student Assignments	Yes	Assignments submitted
10	Students Project works	Yes	All students have done the projects
11	Internships	Yes	10 Students completed Internship programs
12	Student participation in Co/Extra-curricular activities	Yes	198 students attended
13	Student achievements/ Awards	Yes	22 students got awards
14	Student mentoring system	Yes	20:1 Mentoring system was maintained

S.No.	Item	Verification Yes/No	Remarks / Suggestions
15	Feedbacks received from Stakeholders (Students, Parents, Alumni, Industry experts/Employer)	Yes	Received and analyze the feedback
16	Internal exams – Conduction and Evaluation	Yes	2 Hrd term exams were conducted
17	Internal marks	Yes	Internal marks recorded
18	Results Analysis	Yes	Results analyzed and recorded
19	Record of student placements and Higher studies	Yes	Available 125 students got placements
20	Faculty workload and Time Tables	Yes	Available
21	Additional responsibilities of Staff	Yes	Different responsibilities were allocated
22	Research Publications	Yes	26 Journal publications
23	Conferences/ Workshops/Training Programs - Attended by faculty	Yes	49 faculty have attended
24	Conferences/ Workshops/Training Programs - Organized	Yes	one Conference and one FDP programs were conducted
25	Sponsored Research Projects and Consultancy	Yes	Advised to apply for Funded Projects
26	MOUs	Yes	12 more with institutions
27	Facilities for Teaching–Learning (Class rooms, Labs, Equipment, Computers and Internet...etc)	Yes	Projectors are available in every class
28	Newsletter/Magazines	Yes	2 Per year available

Overall observations and Suggestions by Audit experts:

Good, More students are to be motivated to take internship

Name and Signatures of the Audit experts:

- (1) 
- (2)  29/6/2019

Head of the Department
 Signature of the HOD
 K. J. Somaiya Institute of
 Technology & Science
 KAVALI - 524 201.



ACADEMIC & ADMINISTRATIVE AUDIT REPORT

Academic Year: 2018-19

Date: 29/6/2019

Name of the Department: Computer Science and Engineering

Name(s) of the Audit Experts: (1) M. Parvitha
(2) L.M.L. Nangan Reddy

Observations and Remarks by Audit Experts:

S.No.	Item	Verification Yes/No	Remarks / Suggestions
1	Department Academic Calendar	yes	Available
2	Lesson Plans	yes	Available
3	Conduction of Add-on/ Certificate courses	yes	Available
4	Conduction of Remedial Classes	yes	Conducted & Available
5	Course files	yes	Available
6	Coverage of Syllabus	yes	Available
7	Events organized for Students (Guest Lectures/ Workshops/ Training programs/Industrial visits/ Technofest/ Project Exhibition/ Any other, specify)	yes	Available and Conducted as per The Department Action plan
8	Student Seminars	yes	Available
9	Student Assignments	yes	Available
10	Students Project works	yes	Available
11	Internships	yes	Available
12	Student participation in Co/Extra-curricular activities	yes	150 students participated PPTs are used
13	Student achievements/ Awards	yes	Available
14	Student mentoring system	yes	Available

S.No.	Item	Verification Yes/No	Remarks / Suggestions
15	Feedbacks received from Stakeholders (Students, Parents, Alumni, Industry experts/Employer)	yes	Available
16	Internal exams – Conduction and Evaluation	yes	Available
17	Internal marks	yes	Available
18	Results Analysis	yes	Available in Department
19	Record of student placements and Higher studies	yes	Available in Department
20	Faculty workload and Time Tables	yes	Available in Department
21	Additional responsibilities of Staff	yes	Available in Dept
22	Research Publications	yes	30 - publications status
23	Conferences/ Workshops/Training Programs - Attended by faculty	yes	10 - conference - 2 FDP attended
24	Conferences/ Workshops/Training Programs - Organized	yes	1 - Conference - 1 FDP organized by Dept
25	Sponsored Research Projects and Consultancy	yes	one Research project
26	MOUs	yes	Available - 12 MOUs
27	Facilities for Teaching-Learning (Class rooms, Labs, Equipment, Computers and Internet...etc)	yes	Available as Required for The Department
28	Newsletter/Magazines	yes	Available

Overall observations and Suggestions by Audit experts:

Staff and students were encouraged to research and students encouraged to Higher Studies

Name and Signatures of the Audit experts:

- (1) M. Partha - partha
- (2) CMC. Maryan Reddy
↓
[Signature]

Signature of the HOD

Head of Department
COMPUTER SCIENCE ENGINEERING
PBA Vignana Institute of Technology & Science
KAYALI - 524 201, SPSR, Nellore Dt.



ACADEMIC & ADMINISTRATIVE AUDIT REPORT

Academic Year: 2018-2019

Date: 29-06-2019

Name of the Department: MCA

Name(s) of the Audit Experts: (1) MS. M. Parithas
(2) Ms. L. M. L. Narayanas Reddy

Observations and Remarks by Audit Experts:

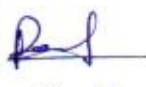
S.No.	Item	Verification Yes/No	Remarks / Suggestions
1	Department Academic Calendar	Yes	Available
2	Lesson Plans	Yes	Available
3	Conduction of Add-on/ Certificate courses	Yes	Conducted 1 course for every year
4	Conduction of Remedial Classes	NO	Not conducted for P.G. students
5	Course files	Yes	Available
6	Coverage of Syllabus	Yes	Available, as per lesson plan
7	Events organized for Students (Guest Lectures/ Workshops/ Training programs/Industrial visits/ Technofest/ Project Exhibition/ Any other, specify)	Yes	one workshop organized every year
8	Student Seminars	Yes	Available
9	Student Assignments	NO	Not conducted for P.G. students
10	Students Project works	Yes	Available
11	Internships	NO	Not conducted for P.G. students
12	Student participation in Co/Extra-curricular activities	Yes	Available
13	Student achievements/ Awards	NO	Motivate students to participate in activities
14	Student mentoring system	Yes	Counseling is conducted to students


S.No.	Item	Verification Yes/No	Remarks / Suggestions
15	Feedbacks received from Stakeholders (Students, Parents, Alumni, Industry experts/Employer)	Yes	Available
16	Internal exams – Conduction and Evaluation	Yes	Available
17	Internal marks	Yes	Available
18	Results Analysis	Yes	Available
19	Record of student placements and Higher studies	Yes	Available
20	Faculty workload and Time Tables	Yes	Available
21	Additional responsibilities of Staff	Yes	Available
22	Research Publications	NO	Motivate students & staff for publications
23	Conferences/ Workshops/Training Programs - Attended by faculty	Yes	Faculty attended to the programs organized by the dept
24	Conferences/ Workshops/Training Programs - Organized	Yes	Conducted in co-ordination with CSE
25	Sponsored Research Projects and Consultancy	NO	Motivate faculty for Research projects
26	MOUs	Yes	Institute MOUs Available
27	Facilities for Teaching-Learning (Class rooms, Labs, Equipment, Computers and Internet...etc)	Yes	Available
28	Newsletter/Magazines	Yes	one newsletter every year


Overall observations and Suggestions by Audit experts:

Faculty Motivation for sponsored Research Projects
Students Motivation for Research Publications

Name and Signatures of the Audit experts:

(1) MS M. Paritra - 

(2) MY L.M.L Narayana Reddy - 


Signature of the HOD

Head of the Department
MASTER OF COMPUTER APPLICATION
 PBI Vaidya Institute of Technology & Science
 KAVALI-524201, Nellore Dist., A.P.



ACADEMIC & ADMINISTRATIVE AUDIT REPORT

Academic Year: 2018-2019

Date: 29/6/2019

Name of the Department: Mechanical Engineering.

Name(s) of the Audit Experts: (1) V. Madhu Sudhan Reddy
(2) G. Suman

Observations and Remarks by Audit Experts:

S.No.	Item	Verification Yes/No	Remarks / Suggestions
1	Department Academic Calendar	Yes	prepared well in advance
2	Lesson Plans	Yes	prepared as per the schedule
3	Conduction of Add-on/ Certificate courses	Yes	Conducted
4	Conduction of Remedial Classes	Yes	conducted for slow learners
5	Course files	Yes	prepared for all subjects
6	Coverage of Syllabus	Yes	Faculty have completed syllabus as per lesson plan.
7	Events organized for Students (Guest Lectures/ Workshops/ Training programs/Industrial visits/ Technofest/ Project Exhibition/ Any other, specify)	Yes	different Events organized for students.
8	Student Seminars	Yes	Seminar conducted
9	Student Assignments	Yes	Assignment submitted
10	Students Project works	Yes	all students project works submitted
11	Internships	Yes	Some students went to internship.
12	Student participation in Co/Extra-curricular activities	Yes	15-20 student of each year participated
13	Student achievements/ Awards	Yes	
14	Student mentoring system	Yes	As per 20:1 ratio students mentored

S.No.	Item	Verification Yes/No	Remarks / Suggestions
15	Feedbacks received from Stakeholders (Students, Parents, Alumni, Industry experts/Employer)	Yes	feedbacks received
16	Internal exams – Conduction and Evaluation	Yes	conducted & evaluated
17	Internal marks	Yes	evaluated & available
18	Results Analysis	Yes	Completed & available
19	Record of student placements and Higher studies	Yes	Students placed in various companies
20	Faculty workload and Time Tables	Yes	work load & timetable available
21	Additional responsibilities of Staff	Yes	responsibility allocated
22	Research Publications	Yes	journals publications available
23	Conferences/ Workshops/Training Programs - Attended by faculty	Yes	Attended
24	Conferences/ Workshops/Training Programs - Organized	Yes	organized
25	Sponsored Research Projects and Consultancy	No	No sponsored project available
26	MOUs	Yes	available
27	Facilities for Teaching–Learning (Class rooms, Labs, Equipment, Computers and Internet...etc)	Yes	available
28	Newsletter/Magazines	Yes	available

Overall observations and Suggestions by Audit experts:

Good, Suggestion given to faculty to place more journals

Name and Signatures of the Audit experts:

- (1) V. Madhusudhan Reddy *V.M.R.*
(2) G. Suman *Suman*

B.K. Sanyal
Signature of the HOD
Head of Department
MECHANICAL ENGINEERING
PBR Visvodaya Institute of Technology & Science
KAVALI - 524 201, Nellore District. A.P

This certificate is computer generated and can be verified by scanning the QR code given below. This will display the certificate from the NPTEL repository, <https://nptel.ac.in/noc/>


Roll No: NPTEL19CS65S52310853

To
PVN RAJESWARI
#11-33-959, NEAR PARK, VENGALARAO NAGAR
KAVALI
NELLORE
ANDHRA PRADESH
524201
PH. NO :9848152408

Score	Type of Certificate
>=90	Elite+Gold
75-89	Elite+Silver
>=60	Elite
40-59	Successfully Completed
<40	No Certificate



No. of credits recommended by NPTEL:3

An additional 1 credit may be awarded if the University deems it fit, based on the actual student effort involved.

Elite



NPTEL Online Certification

(Funded by the Ministry of HRD, Govt. of India)



This certificate is awarded to

PVN RAJESWARI

for successfully completing the course

Introduction to Internet of Things

with a consolidated score of **76** %

Online Assignments	24.56/25	Proctored Exam	51/75
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Total number of candidates certified in this course: **7675**



A. Goswami

Prof. Adrijit Goswami
Dean, Continuing Education & NPTEL Coordinator
IIT Kharagpur

Jul-Oct 2019
(12 week course)



Indian Institute of Technology Kharagpur



Roll No: NPTEL19CS65S52310853

To validate and check scores: <https://nptel.ac.in/noc/>



Roll No: NPTEL19CS23S11660023

To
JAVANGULA VAMSINATH
3-8-22 VISHNALAYAM STREET KAVALI
KAVALI
NELLORE
ANDHRA PRADESH
524201
PH. NO :9440045969

Score	Type of Certificate
>=90	Elite+Gold
75-89	Elite+Silver
>=60	Elite
40-59	Successfully completed the course
<40	No Certificate



No. of credits recommended by NPTEL:2

Elite



NPTEL Online Certification

(Funded by the Ministry of HRD, Govt. of India)



This certificate is awarded to
JAVANGULA VAMSINATH
for successfully completing the course



Introduction to Soft Computing

with a consolidated score of **78** %

Online Assignments	24.00/25	Proctored Exam	54/75
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Total number of candidates certified in this course: 1144

Jan-Mar 2019
(8 week course)

A. Goswami
Prof. Adrijit Goswami
Dean, Continuing Education & NPTEL Coordinator
IIT Kharagpur



Indian Institute of Technology Kharagpur



Roll No: NPTEL19CS23S11660023

To validate and check scores: <http://nptel.ac.in/noc>

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Roll No: NPTEL19CS64S32310734

To
PVN RAJESWARI
#11-33-959, NEAR PARK, VENGALARAO NAGAR
KAVALI
NELLORE
ANDHRA PRADESH
524201
PH. NO :9848152408

Score	Type of Certificate
>=90	Elite+Gold
75-89	Elite+Silver
>=60	Elite
40-59	Successfully Completed
<40	No Certificate



No. of credits recommended by NPTEL:2

An additional 1 credit may be awarded if the University deems it fit, based on the actual student effort involved.



Elite

NPTEL Online Certification

(Funded by the Ministry of HRD, Govt. of India)



This certificate is awarded to
PVN RAJESWARI
for successfully completing the course
Cloud Computing

with a consolidated score of **76** %

Online Assignments	22.54/25	Proctored Exam	53.5/75
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Total number of candidates certified in this course: **2460**

Aug-Oct 2019
(8 week course)

A. Goswami
Prof. Adrijit Goswami
Dean, Continuing Education & NPTEL Coordinator
IIT Kharagpur



Indian Institute of Technology Kharagpur



Roll No: NPTEL19CS64S32310734

To validate and check scores: <https://nptel.ac.in/noc/>