



**P.B.R. VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE**  
(Affiliated to J.N.T.U.A, Approved by AICTE and Accredited by NAAC)  
KAVALI – 524201, S.P.S.R Nellore Dist., A.P. India. Ph: 08626-243930  
**INTERNAL QUALITY ASSURANCE CELL (IQAC)**



Date: 15-08-2023

**CIRCULAR**

It is here by informed that all the members of IQAC to attend the meeting in Principal Chamber on 16-08-2023 at 4:00 PM without fail.

**AGENDA:**

1. Review of the previous IQAC meeting held on 28-01-2023
2. Status of NBA works
3. Discussions on Results and Placements of academic year 2022-23
4. Discussions on events organized during 2022-23
5. Events Calendar for the academic year 2023-24
6. Schedule for Academic Administrative Audit
7. Discussion on AQAR for the academic year 2022-23 which is to be submitted to NAAC
8. Alumni and Parents meet

  
Principal

Copy to:

1. Academic Office for information
2. All the members of IQAC



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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

S.No	Name of the member	Designation	Signature
1.	Dr B. Dattatraya Sarma	Principal	
2.	Dr A Maheswara Rao	IQAC – Co Ordinator	
3.	Dr T. Suresh Babu	Professor & HOD-CE	
4.	Dr. D. Srujan Chandra Reddy	Professor & HOD-CSE	
5.	Dr. R. Sravanthi	Associate Professor & HOD-ECE	
6.	Dr. B. Konda Reddy	Professor & HOD-ME	
7.	Dr A. Venkaiah	Professor & HOD-MBA	
8.	Dr. A. Venkateswarlu	Professor & HOD- H&S	
9.	Dr. M.V.Ramesh	Professor & HOD-EEE	
10.	Mr. V.Narayana Reddy	Associate Professor- ECE	
11.	Dr. V V Sunil Kumar	Professor-CSE	
12.	Mrs. G. Neelima	Asst. Professor – H&S	
13.	Mrs. K. Reshma Reddy	Management Representative	
14.	Mr. K. Chandra Sekhar	Administrative Officer	
15.	Dr M Sai Baba	External Member	
16.	Mr S. Penchal Reddy	Alumini (2008 Batch)	
17.	Mr I Sasmit Reddy	CEO, I Direct Technologies, Hyderabad	
18.	Mr B. Venkata Charan	Student, III B.Tech, ECE	
19.	Mr M Malyadri Reddy	Parent, F/O M.Manoj Kumar IV B.Tech, CSE	





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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

---

**Minutes of the IQAC meeting held on 16-08-2023**

**AGENDA**

1. Review of the previous IQAC meeting held on 28-01-2023
2. Status of NBA works
3. Discussions on Results and Placements of academic year 2022-23
4. Discussions on events organized during 2022-23
5. Calendar of events for the academic year 2023-24
6. Schedule for Academic Administrative Audit
7. Discussion on AQAR for the academic year 2022-23 which is to be submitted to NAAC
8. Alumni and Parents meet

**MINUTES OF THE MEETING**

**Item 1: Review of the previous meeting**

IQAC coordinator apprised the team of the activities taken up under IQAC since its last meeting. The minutes of the previous meeting were read, confirmed and recorded. The agenda for the meeting was also presented by him.

**Item 2: Status on NBA work**

It was decided to complete the NBA work by October 2023 and proceed for filling the NBA application (SAR – Self Assessment Report).

**Item 3: Results analysis and Placement details of previous academic year**

The final year results analysis of previous academic years 2022-23 were presented by HOD. Some discussions were held to improve the results. It was decided to give targets in pass percentages to staff members to motivate them for better performance. The placement details of final year students are also presented.

**Item 4: Discussions on events organized during 2022-23:**

The compliance reports on various co-curricular activities conducted by various departments during the 2022-23 were presented. The IQAC members suggested to conduct skill improved programs.

**Item 5: Calendar of events for the academic year 2023-24**

The calendar of events planned for the academic year 2023-24 were reviewed and suggested to add some extracurricular and extension activities.

**Item 6: Schedule of Academic Administrative Audit**

It was decided to conduct the Academic Administrative Audit with the help of internal committee members. The committee will visit each department in the II week of November 2023 to verify the files as per checklist and submit the report by the end of November 2023.

**Item 7: Discussion on AQAR for the academic year 2022-23**

The format for AQAR was discussed. It was decided to send the information for all Departments to prepare the annual report in the specified format.

**Item 8: Alumni meet and Parents meet**

It was decided to arrange the Alumni meet and Parent meet in the month of January 2024. It provides a platform to interact the final year students with Alumni to get useful information for their career development. These meets are helpful to get the suggestions from Alumni and Parents to improve the quality of education.

There being no other point to discuss, the meeting was concluded with vote of thanks by the IQAC coordinator.

  
Coordinator, IQAC

  
Chairman, IQAC





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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Members attended for IQAC meeting on 16-08-2023

S.No	Name of the member	Designation	Signature
1.	Dr B. Dattatraya Sarma	Principal	
2.	Dr A Maheswara Rao	IQAC – Co Ordinator	
3.	Dr T. Suresh Babu	Professor & HOD-CE	
4.	Dr. D. Srujan Chandra Reddy	Professor & HOD-CSE	
5.	Dr. R. Sravanthi	Associate Professor & HOD-ECE	
6.	Dr. B. Konda Reddy	Professor & HOD-ME	
7.	Dr A. Venkaiah	Professor & HOD-MBA	
8.	Dr. A. Venkateswarlu	Professor & HOD- H&S	
9.	Dr. M.V.Ramesh	Professor & HOD-EEE	
10.	Mr. V.Narayana Reddy	Associate Professor- ECE	
11.	Dr. V V Sunil Kumar	Professor-CSE	
12.	Mrs. G. Neelima	Asst. Professor – H&S	
13.	Mrs. K. Reshma Reddy	Management Representative	
14.	Mr. K. Chandra Sekhar	Administrative Officer	
15.	Dr M Sai Baba	External Member	
16.	Mr S. Penchal Reddy	Alumini (2008 Batch)	
17.	Mr I Sasmith Reddy	CEO, I Direct Technologies, Hyderabad	
18.	Mr B. Venkata Charan	Student, III B.Tech, ECE	
19.	Mr M Malyadri Reddy	Parent, F/O M.Manoj Kumar IV B.Tech, CSE	

Coordinator, IQAC

Chairman, IQAC



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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Internal Quality Assurance Cell  
Action Report**

The following list describes the actions taken based on the meeting held on 16/8/2023

<b>Sno</b>	<b>Proposed Activities</b>	<b>Actions Taken</b>
1	Status on NBA work	NBA status was reviewed and decided to fill the SAR in the month of October 2023
2	Results analysis and Placement details	HODs have submitted the result analysis and placement details and reviewed.
3	Events calendar	HODs have to submit Events calendar for the academic year 2023-24
4	Events organized in the year 2022-23	HODs have submitted the Events compliance Report
5	Academic Administrative Audit	HODs have to do and submit Audit report
6	AQAR for the academic year 2022-23	HODs have to submit AQAR report for the academic year 2022-23
7	Alumni and Parents Meet	Both the Alumni and Parents meet are planned in January 2024

**Dr. A Maheswara Rao**

**IQAC Co-ordinator**

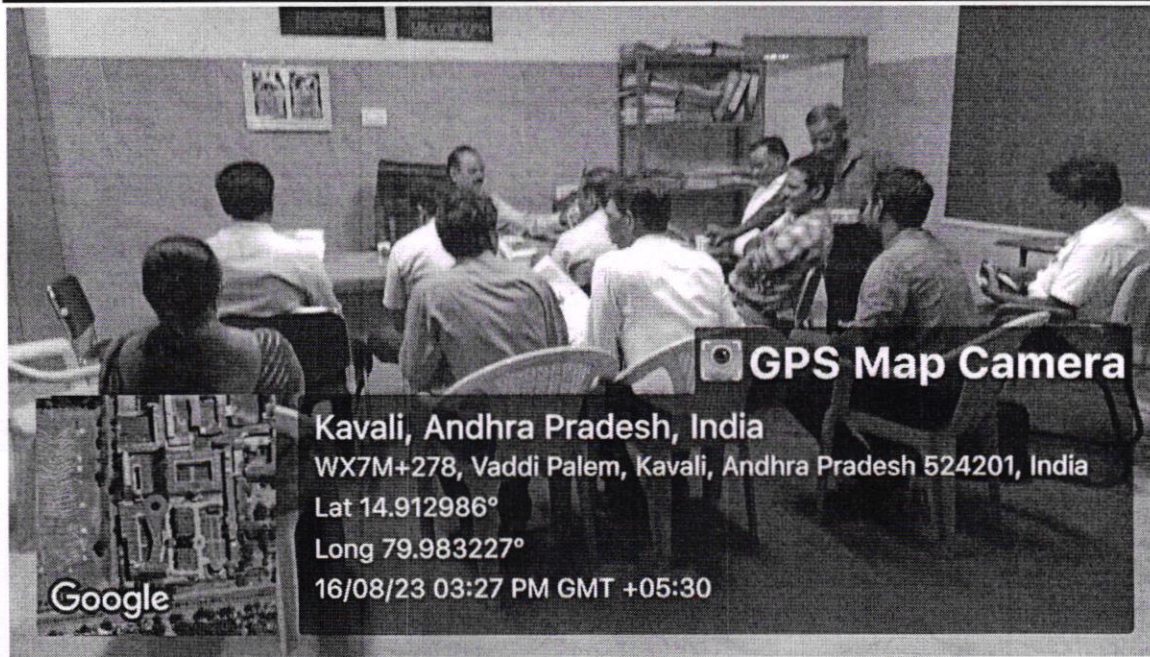





 **GPS Map Camera**

Kavali, Andhra Pradesh, India  
WX7M+278, Vaddi Palem, Kavali, Andhra Pradesh 524201, India  
Lat 14.912986°  
Long 79.983227°  
16/08/23 03:27 PM GMT +05:30

Google



 **GPS Map Camera**

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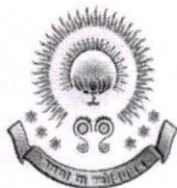


Coordinator, IQAC



Chairman, IQAC





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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Date: 28-07-2022

**CIRCULAR**

It is here by informed that all the members of IQAC to attend the meeting in Principal Chamber on 02-08-2022 at 4:00 PM without fail.

**AGENDA:**

1. Review of the previous IQAC meeting held on 08-01-2022
2. Review on NBA accreditation
3. Discussions on Results and Placements of academic year 2021-22
4. Discussions on events organized during 2021-22
5. Calendar of events for the academic year 2022-23
6. Schedule for Academic Administrative Audit
7. Discussion on AQAR for the academic year 2021-22 which is to be submitted to NAAC
8. Alumni and Parents meet

Principal

Principal

PARVATHAREDDY BABUL REDDY  
VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE  
(AUTONOMOUS)  
KAVALI - 524201 S P S R Nellore Dist. A P

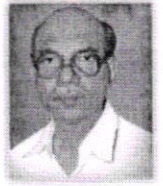
Copy to:

1. Academic Office for information
2. All the members of IQAC



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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

S.No	Name of the member	Designation	Signature
1.	Dr B. Dattatraya Sarma	Principal	
2.	Dr A Maheswara Rao	IQAC – Co Ordinator	
3.	Dr T. Suresh Babu	Professor & HOD-CE	
4.	Dr. D. Srujan Chandra Reddy	Professor & HOD-CSE	
5.	Dr. R. Sravanthi	Associate Professor & HOD-ECE	
6.	Dr. B. Konda Reddy	Professor & HOD-ME	
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13.	Mrs. K. Reshma Reddy	Management Representative	
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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Minutes of the IQAC meeting held on 02-08-2022**

**AGENDA**

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7. Discussion on AQAR for the academic year 2021-22 which is to be submitted to NAAC
8. Alumni and Parents meet

**MINUTES OF THE MEETING**

**Item 1: Review of the previous meeting**

IQAC coordinator apprised the team of the activities taken up under IQAC since its last meeting. The minutes of the previous meeting were read, confirmed and recorded. The agenda for the meeting was also presented by him.

**Item 2: Review on NBA accreditation**

Reviewed on NBA accreditation and decided to fill the gaps.

**Item 3: Results analysis and Placement details of previous academic year**

The final year results analysis of previous academic years 2021-22 were presented by HOD. Some discussions were held to improve the results. It was decided to give targets in pass percentages to staff members to motivate them for better performance. The placement details of final year students are also presented.

**Item 4: Discussions on events organized during 2021-22:**

The compliance reports on various co-curricular activities conducted by various departments during the 2021-22 were presented. The IQAC members suggested conducting more events involving industry people.



**Item 5: Calendar of events for the academic year 2022-23**

The calendar of events planned for the academic year 2022-23 were reviewed and suggested to add some extracurricular and extension activities. The committee asked the HODs to include Department wise **internal competitions** in their events Calendar.

**Item 6: Schedule of Academic Administrative Audit**

It was decided to conduct the Academic Administrative Audit with the help of internal committee members. The committee will visit each department in the II week of November 2022 to verify the files as per checklist and submit the report by the end of November 2022.

**Item 7: Discussion on AQAR for the academic year 2021-22**

The format for AQAR was discussed. It was decided to send the information for all Departments to prepare the annual report in the specified format.

**Item 8: Alumni meet and Parents meet**

It was decided to arrange the Alumni meet and Parent meet in the month of January 2022. It provides a platform to interact the final year students with Alumni to get useful information for their career development. These meets are helpful to get the suggestions from Alumni and Parents to improve the quality of education.

There being no other point to discuss, the meeting was concluded with vote of thanks by the IQAC coordinator.

Coordinator, IQAC

**CO-ORDINATOR, IQAC**  
**PARVATHAREDDY BABUL REDDY**  
VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE  
KAVALI - 524201, SPSR Nellore Dt., Andhra Pradesh.

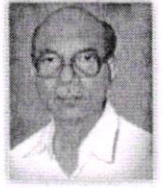
Chairman, IQAC  
Principal

**PARVATHAREDDY BABUL REDDY**  
**VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE**  
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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Members attended for IQAC meeting on 02-08-2022

S.No	Name of the member	Designation	Signature
1.	Dr B. Dattatraya Sarma	Principal	
2.	Dr A Maheswara Rao	IQAC – Co Ordinator	
3.	Dr T. Suresh Babu	Professor & HOD-CE	
4.	Dr. D. Srujan Chandra Reddy	Professor & HOD-CSE	
5.	Dr. R. Sravanthi	Associate Professor & HOD-ECE	
6.	Dr. B. Konda Reddy	Professor & HOD-ME	
7.	Dr A. Venkaiah	Professor & HOD-MBA	
8.	Dr. A. Venkateswarlu	Professor & HOD- H&S	
9.	Dr. M.V.Ramesh	Professor & HOD-EEE	
10.	Mr. V.Narayana Reddy	Associate Professor- ECE	Absent
11.	Dr. V V Sunil Kumar	Professor-CSE	
12.	Mrs. G. Neelima	Asst. Professor – H&S	
13.	Mrs. K. Reshma Reddy	Management Representative	
14.	Mr. K. Chandra Sekhar	Administrative Officer	
15.	Dr M Sai Baba	External Member	
16.	Mr S. Penchal Reddy	Alumini (2008 Batch)	
17.	Mr I Sasmith Reddy	CEO, I Direct Technologies, Hyderabad	
18.	Mr B. Venkata Charan	Student, II B.Tech, ECE	
19.	Mr M Malyadri Reddy	Parent, F/O M.Manoj Kumar III B.Tech, CSE	

Coordinator, IQAC

**CO-ORDINATOR, IQAC**  
**PARVATHAREDDY BABUL REDDY**

VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE  
KAVALI - 524201, S.P.S.R Nellore Dist., Andhra Pradesh.

Chairman, IQAC

**Principal**

**PARVATHAREDDY BABUL REDDY**  
**VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE**  
**(AUTONOMOUS)**

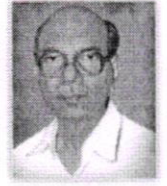
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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

## Internal Quality Assurance Cell Action Report

The following list describes the actions taken based on the meeting held on 2/8/2022

Sno	Proposed Activities	Actions Taken
1	Review on NBA work	HODs have advised to fill the gaps
2	Results analysis and Placement details	HODs have submitted the result analysis and placement details and advised to improve the highest package.
3	Events calendar	HODs have to submit Events calendar for the academic year 2022-23
4	Events organized in the year 2021-22	HODs have submitted the Events compliance Report
5	Academic Administrative Audit	HODs have to do and submit Audit report
6	AQAR for the academic year 2021-22	HODs have to submit AQAR report for the academic year 2021-22
7	Alumni and Parents Meet	Both the Alumni and Parents meet are planned in January 2023

Dr. A Maheswara Rao

  
IQAC Co-ordinator

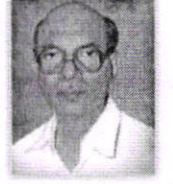
**CO-ORDINATOR, IQAC**  
**PARVATHAREDDY HARI**  
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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Date: 27-01-2023

**CIRCULAR**

It is here by informed that all the members of IQAC to attend the meeting in Principal Chamber on 28-01-2023 at 4:00 PM without fail.

**AGENDA:**

1. Review of the previous IQAC meeting held on 02-08-2022
2. Conduction of placement training programmes
3. Review on the events organized
4. Framing the curriculum of R23
5. Initiations to MOUs with different industries
6. Review on Academic Administrative Audit

Copy to:

1. Academic Office for information
2. All the IQAC members

Principal

Principal

**PARVATHAREDDY BABUL REDDY**  
**VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE**  
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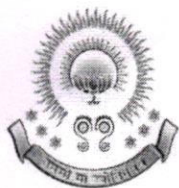
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S.No	Name of the member	Designation	Signature
1.	Dr B. Dattatraya Sarma	Principal	B. Sarma
2.	Dr A Maheswara Rao	IQAC – Co Ordinator	A. Maheswara Rao
3.	Dr T. Suresh Babu	Professor & HOD-CE	T. Suresh Babu
4.	Dr. D. Srujan Chandra Reddy	Professor & HOD-CSE	D. Srujan Chandra Reddy
5.	Dr. R. Sravanthi	Associate Professor & HOD-ECE	R. Sravanthi
6.	Dr. B. Konda Reddy	Professor & HOD-ME	B. Konda Reddy
7.	Dr A. Venkaiah	Professor & HOD-MBA	A. Venkaiah
8.	Dr. A. Venkateswarlu	Professor & HOD- H&S	A. Venkateswarlu
9.	Dr. M.V.Ramesh	Professor & HOD-EEE	M.V.Ramesh
10.	Mr. V.Narayana Reddy	Associate Professor- ECE	V.Narayana Reddy
11.	Dr. V V Sunil Kumar	Professor-CSE	V V Sunil Kumar
12.	Mrs. G. Neelima	Asst. Professor – H&S	G. Neelima
13.	Mrs. K. Reshma Reddy	Management Representative	K. Reshma Reddy
14.	Mr. K. Chandra Sekhar	Administrative Officer	K. Chandra Sekhar
15.	Dr M Sai Baba	External Member	M Sai Baba
16.	Mr S. Penchal Reddy	Alumini (2008 Batch)	S. Penchal Reddy
17.	Mr I Sasmith Reddy	CEO, I Direct Technologies, Hyderabad	I Sasmith Reddy
18.	Mr B. Venkata Charan	Student, II B.Tech, ECE	B. Venkata Charan
19.	Mr M Malyadri Reddy	Parent, F/O M.Manoj Kumar III B.Tech, CSE	M. Malyadri Reddy





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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

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**Minutes of the IQAC meeting held on 28-01-2023**

**AGENDA**

1. Review of the previous IQAC meeting held on 02-08-2022
2. Conduction of placement training programmes
3. Review on the events organized
4. Framing the curriculum of R23
5. Initiations to MOUs with different industries
6. Review on Academic Administrative Audit

**MINUTES OF THE MEETING**

**Item 1: Review of the previous meeting**

IQAC coordinator apprised the team of the activities taken up under IQAC since its last meeting. The minutes of the previous meeting were read, confirmed and recorded. The agenda for the meeting was also presented by him.

**Item 2: Conduction of placement training programs**

It was decided to conduct special soft skills classes for final year students interested in placements to improve the communication skills of the students. It was decided to implement the same as per the schedule and submit the compliance report to the Principal.

**Item 3: Review on events organized**

The compliance reports on various events organized by various departments during were presented by HODs. The certification programs by Andhra Pradesh State Skill Development Corporation (APSSDC) were conducted, which are useful for the students.

**Item 4: Framing the curriculum of R23**

It was decided to review on curriculum of R21 and ensure to include more skill oriented courses.




### Item 5: Initiation to MOUs with different Industries

It is suggested to HODs to take the initiation for MOUs with industries for internships and mini-projects. The industry institution interaction is required for the better quality of education. Hence it is advised to invite the industry experts for giving Guest lectures on latest technologies.

### Item 6: Review on Academic Administrative Audit

The Academic Administrative Audit was conducted in the month of December 2022 and the reports are reviewed by the IQAC. It was observed that there were less number of events organized during the year 2021-22. The IQAC members suggested to conduct more industry related events.

There being no other point to discuss, the meeting was concluded with vote of thanks by the IQAC coordinator.

  
Coordinator, IQAC

**CO-ORDINATOR, IQAC**  
**PARVATHAREDDY BABUL REDDY**  
VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE  
KAVALI - 524201 Nellore Dist., Andhra Pradesh

  
Chairman, IQAC

Principal  
**PARVATHAREDDY BABUL REDDY**  
VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE  
(AUTONOMOUS)  
KAVALI - 524201 SPSR Nellore Dist. A.P.



**P.B.R. VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE  
(AUTONOMOUS)**

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KAVALI – 524201, S.P.S.R Nellore Dist., A.P. India. Ph: 08626-243930



**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Members attended for IQAC meeting on 28-01-2023

S.No	Name of the member	Designation	Signature
1.	Dr B. Dattatraya Sarma	Principal	
2.	Dr A Maheswara Rao	IQAC – Co Ordinator	
3.	Dr T. Suresh Babu	Professor & HOD-CE	
4.	Dr. D. Srujan Chandra Reddy	Professor & HOD-CSE	
5.	Dr. R. Sravanthi	Associate Professor & HOD-ECE	
6.	Dr. B. Konda Reddy	Professor & HOD-ME	
7.	Dr A. Venkaiah	Professor & HOD-MBA	
8.	Dr. A. Venkateswarlu	Professor & HOD- H&S	
9.	Dr. M.V.Ramesh	Professor & HOD-EEE	
10.	Mr. V.Narayana Reddy	Associate Professor- ECE	
11.	Dr. V V Sunil Kumar	Professor-CSE	
12.	Mrs. G. Neelima	Asst. Professor – H&S	
13.	Mrs. K. Reshma Reddy	Management Representative	
14.	Mr. K. Chandra Sekhar	Administrative Officer	
15.	Dr M Sai Baba	External Member	
16.	Mr S. Penchal Reddy	Alumini (2008 Batch)	
17.	Mr I Sasmith Reddy	CEO, I Direct Technologies, Hyderabad	
18.	Mr B. Venkata Charan	Student, II B.Tech, ECE	
19.	Mr M Malyadri Reddy	Parent, F/O M.Manoj Kumar III B.Tech, CSE	

Coordinator, IQAC

**CO-ORDINATOR, IQAC**  
**PARVATHAREDDY BABUL REDDY**  
P.B.R. VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE  
KAVALI – 524201, S.P.S.R Nellore Dist., A.P. India.

Chairman, IQAC  
Principal

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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

## **Internal Quality Assurance Cell Action Report**

The following list describes the actions taken based on the meeting held on 28/1/2023

<b>S.No.</b>	<b>Proposed Activities</b>	<b>Actions Taken</b>
1	Placement training programmes	Advised to improve communication skills
2	Review on the events organized	Reviewed the events organized
3	Framing the curriculum of R23	HODs have to submit curriculum of R23
4	Initiations to MOUs with different industries	HODs have advised to have MOUs
5	Review on Academic Administrative Audit	Reviewed Audit report

**Dr. A Maheswara Rao**

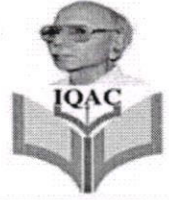
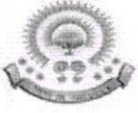
**IQAC Co-ordinator**

**CO-ORDINATOR, IQAC**

**PARVATHAREDDY HABIL REDDY**

**P.B.R. VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE**

**Kavalali - 524201, S.P.S.R Nellore Dist., Andhra Pradesh**



## INTERNAL QUALITY ASSURANCE CELL

Ref: PBRVITS/IQAC/CC/2022-23/Sem-I

Date: 11.07.2022

### Constitution of the IQAC Committee Members


The Committee for IQAC is constituted for the academic year 2022-23 with the following members. The purpose of IQAC is to improve the academic and administrative potentiality of the institution. So I request the nominated members to extend their sincere co-operation for the smooth operating of the IQAC activities.

The IQAC Committee Members are:

S.No	Name of the member	Designation	Role
1.	Dr B. Dattatraya Sarma	Principal	Chairman
2.	Dr A Maheswara Rao	Prof., & Dept. of E.C.E.	Coordinator
3.	Dr T. Suresh Babu	Professor & HOD-CE	Member
4.	Dr. D. Srujan Chandra Reddy	Professor & HOD-CSE	Member
5.	Dr. R. Sravanthi	Assoc. Prof & HOD-ECE	Member
6.	Dr. B. Konda Reddy	Professor & HOD-ME	Member
7.	Dr A. Venkaiah	Professor & HOD-MBA	Member
8.	Dr. A. Venkateswarlu	Professor & HOD- H&S	Member
9.	Dr. M.V.Ramesh	Professor & HOD-EEE	Member
10.	Mr. V.Narayana Reddy	Associate Professor- ECE	Member
11.	Dr. V V Sunil Kumar	Professor-CSE	Member
12.	Mrs. G. Neelima	Asst. Professor - H&S	Member
13.	Mrs. K. Reshma Reddy	Management Representative	Member
14.	Mr. K. Chandra Sekhar	Administrative Officer	Member
15.	Dr M Sai Baba	External Member	Member
16.	Mr S. Penchal Reddy	Alumini (2008 Batch)	Member
17.	Mr I Sasmith Reddy	CEO, I Direct Technologies, Hyderabad	Member
18.	Mr B. Venkata Charan	Student, II B.Tech, ECE	Member
19.	Mr M Malyadri Reddy	Parent, F/O M.Manoj Kumar III B.Tech, CSE	Member

Copy to:

The Respective members  
Principal Office,  
NBA & NAAC Coordinator  
IQAC cell (for filing)

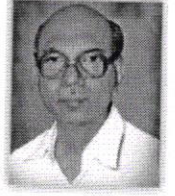
  
**PRINCIPAL**  
Principal  
PARVATHAREDDY BABUL REDDY  
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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Action taken Report**

Action taken Report submitted for meeting held on 08-01-2022

S.No	Proposed Activities	Actions Taken
1	Status of NBA work	NBA work status is submitted to IQAC All files are readily available in the Department.
2	Conduction of placement training programmes	Placement Department was requested to conduct special in house soft skill training for final year students
3	Events organized	HODs have submitted the Events compliance Report
4	Initiations to MOUs with different industries	The Placement Department and the HoDs were asked to establish co-operation with the Industry through MoUs for increasing the Academic and Industrial interactions
5	Academic Administrative Audit	The Academic Administrative Audit was conducted in the month of December 2021 and the reports are submitted to IQAC

*A. Securiy*

**Coordinator, IQAC**

**CO-ORDINATOR, IQAC**

**PARVATHAREDDY BABUL REDDY**

**VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE**

**KAVALI - 524201, S.P.S.R Nellore Dt., Andhra Pradesh.**

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**Chairman, IQAC**

**Principal**

**PARVATHAREDDY BABUL REDDY**

**VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE**

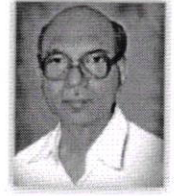
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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

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**Minutes of the IQAC meeting held on 14-05-2022**

**AGENDA**

1. Review of the previous IQAC meeting held on 08-01-2022
2. Discussion of NBA inspection and remarks identified by NBA team
3. Discussions on Academic activities
4. Online feedback formats to obtain the feedback from stakeholders
5. Conduction of Graduate exit survey for final year outgoing students
6. Motivation towards online NPTEL certificate courses

**MINUTES OF THE MEETING**

**Item 1: Review of the previous meeting**

IQAC coordinator apprised the team of the activities taken up under IQAC since its last meeting. The minutes of the previous meeting were read, confirmed and recorded. The action taken report was also presented by the IQAC Coordinator. The agenda for the meeting was also presented by him.

**Item 2: Discussion of NBA inspection and remarks identified by NBA team**

The IQAC reviewed the comments given by NBA expert committee. The Head of the Departments of ECE and CSE have given their presentation on remarks given by NBA expert committee. The discussions have been done on this and IQAC suggested the HODs to identify the actions to be suggested by respective in-charges, faculty and committees. HODs are asked to submit the same to IQAC by the end of September 2022.

**Item 3: Discussions on Academic activities**

The compliance report on various Academic and co-curricular activities conducted by various departments was presented. It is suggested to all Departments to motivate the students to participate in various activities.



**Item 4: Online feedback formats to obtain the feedback from stakeholders**

The feedback forms which are used to obtain the feedback from various stakeholders are reviewed. IQAC suggested to take the online feedback for surveys like Course end survey, Graduate end survey, Alumni survey. It is also suggested to take the feedback on Vision and Mission of the Departments from the stakeholders to improve the quality of the education.

**Item 5: Conduction of Graduate exit survey for final year outgoing students**

The IQAC suggested all the Departments to take the Graduate exit survey from the final year outgoing students without fail. The analysis report is to be submitted by respective HODs by the end of September 2022. Also, it is suggested to identify the necessary actions to be taken, based on the feedback received for the final year students.

**Item 6: Motivation towards online certificate courses (NPTEL)**

The IQAC suggested the HODs to motivate the faculty and students to register the online certificate courses in Swayam (NPTEL), which are useful for enhancing the knowledge of faculty and students.

There being no other point to discuss, the meeting was concluded with vote of thanks by the IQAC coordinator.

**Coordinator, IQAC**

**CO-ORDINATOR, IQAC**

**PARVATHAREDDY BABUL REDDY**

**VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE  
KAVALI - 524201, SPSR Nellore Dt., Andhra Pradesh.**

**Chairman, IQAC**







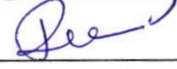


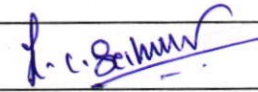



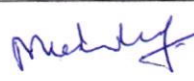

**Principal**

**PARVATHAREDDY BABUL REDDY**

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(AUTONOMOUS)**

**KAVALI - 524201 SPSR Nellore Dist. A P**

**Members attended for IQAC meeting**

S.No.	Name of the member	Designation	Signature
1	Dr. B.Dattatraya Sarma	Principal	
2	Dr. D. Srujan Chandra Reddy	Professor & HOD-CSE	
3	Dr. A. Maheswara Reddy	Professor & HOD-ECE	
4	Dr. S. Prakash	Professor & HOD-ME	
5	Dr. A. Venkaiah	Professor & HOD-MBA	
6	Mr. A. Bhakthavachala	Assoc. Prof. & HOD-EEE	
7	Mr. R. Ranjith Kumar	Asst. Professor - ECE	
8	Mr. B. Murali Krishna	Asst. Professor - CSE	
9	Mrs.G. Neelima	Asst. Professor - H&S	
10	Mrs.K. Reshma	Management Representative	
11	Mr. K. Chandrasekhar	Administrative officer	
12	Mr. K. Rama Krishna	Administrative officer	
13	Dr. M.V. Bhaskar Reddy	External member	
14	Mr. P. Sai Karthika	Student (IV B.Tech. ECE)	
15	Mr. S. Penchal Reddy	Alumni (2008 batch)	
16	Mr. I. Sasmith Reddy	CEO,iDirect Technologies, Hyderabad	
17	Mr. P. Malakonda Reddy	Parent, F/O P.Madhuri (CSE)	
18	Mr. A.Suman Kumar Reddy	Associate Professor - ECE	

  
Coordinator, IQAC

**CO-ORDINATOR, IQAC**  
**PARVATHAREDDY BABUL REDDY**  
PARVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE  
KAVALI - 524201 SPSR Nellore Dt., Andhra Pradesh.

  
Chairman, IQAC  
Principal

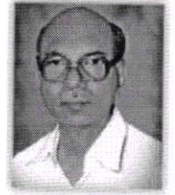
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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Action taken Report**

Action taken Report submitted for meeting held on 14-05-2022

S.No	Proposed Activities	Actions Taken
1	NBA inspection and remarks identified by NBA team	The HODs have submitted the remarks identified by NBA team along with actions proposed
2	Academic and co-curricular activities	HODs have informed to all faculty members to motivate the students to participate in various co-curricular activities.
3	Feedback formats	The feedback formats are finalized as per the suggestions given by HODs and In-charges and submitted to IQAC.
4	Graduate exit survey	The HODs have collected the Graduate exit survey from the final year student and submitted the analysis to IQAC
5	Motivation towards online NPTEL certificate courses	The HODs have informed to all faculty members to register for online courses in Swayam (NPTEL) portal and asked them to motivate the students to register for the same.

*Aswathy*

**Coordinator, IQAC**

**CO-ORDINATOR, IQAC**

PARVATHAREDDY BABUL REDDY  
VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE  
KAVALI - 524201, S.P.S.R Nellore Dist., Andhra Pradesh.

*Bm*

**Chairman, IQAC**

Principal  
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(AUTONOMOUS)  
KAVALI - 524201 S.P.S.R Nellore Dist. A.P



## **Minutes of the IQAC meeting held on 08-01-2022**

### **AGENDA**

1. Review of the previous IQAC meeting held on 28-08-2021
2. Status of NBA work
3. Conduction of placement training programmes
4. Review on the events organized
5. Initiations to MOUs with different industries
6. Review on Academic Administrative Audit

### **MINUTES OF THE MEETING**

#### **Item 1: Review of the previous meeting**

IQAC coordinator apprised the team of the activities taken up under IQAC since its last meeting. The minutes of the previous meeting were read, confirmed and recorded. The agenda for the meeting was also presented by him.

#### **Item 2: Status of NBA work**

The NBA – SAR for ECE and CSE programme were submitted and visit dates were proposed in June and July. Due to Covi-19, the NBA visit dates are not approved and postponed. It is communicated to NBA and they responded and asked to re-submit the dates. The revised dates are submitted to NBA (start from 28-01-2022 to 25-02-2022)

#### **Item 3: Conduction of placement training programs**

It was decided to conduct special soft skills classes for final year students interested in placements to improve the communication skills of the students. It was decided to implement the same as per the schedule and submit the compliance report to the Principal.

#### **Item 4: Review on events organized**

The compliance reports on various events organized by various departments during were presented by HODs. The certification programs by Andhra Pradesh State Skill Development Corporation (APSSDC) were conducted, which are useful for the students.



**Item 5: Initiation to MOUs with different Industries**

It is suggested to HODs to take the initiation for MOUs with industries for internships and mini-projects. The industry institution interaction is required for the better quality of education. Hence it is advised to invite the industry experts for giving Guest lectures on latest technologies.

**Item 6: Review on Academic Administrative Audit**

The Academic Administrative Audit was conducted in the month of December 2021 and the reports are reviewed by the IQAC. It was observed that there were less number of events organized during the year 2020-21. The IQAC members suggested to conduct the online programmes.

There being no other point to discuss, the meeting was concluded with vote of thanks by the IQAC coordinator.

**Coordinator, IQAC**

**CO-ORDINATOR, IQAC**  
**PARVATHAREDDY HABIL REDDY**  
VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE  
KAVALI - 524201, SPSR Nellore Dt., Andhra Pradesh.

**PRINCIPAL**

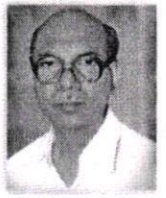
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6	Mr. A. Bhakthavachala	Assoc. Prof. & HOD-EEE	
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18	Mr. A. Suman Kumar Reddy	Assoc. Professor - ECE	

Coordinator IQAC  
CO-ORDINATOR IQAC  
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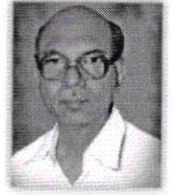
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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Action taken Report**

Action taken Report submitted for meeting held on 28-08-2021

S.No	Proposed Activities	Actions Taken
1	NBA and NAAC works	NBA work status– submitted SAR for ECE and CSE branches and visit dates are to be finalized by NBA. The HODs have informed to all faculty and in-charges to get ready for inspection NAAC work status– NAAC inspection completed and all in-charges are asked to give their feedback to concern HOD
2	Results and Placements	The HODs have submitted the Results analysis to IQAC. The placement cell has submitted the details of placements along with the details of placement activities conducted
3	Events organized report	HODs have submitted the Events compliance Report
4	Calendar of events for the next academic year	HOD have submitted the events calendar
5	Academic Administrative Audit	The Academic Administrative Audit was conducted in the month of December 2021 and the reports are submitted to IQAC
6	Alumni and Parents meet	Both the Alumni and Parents meet were successfully conducted and submitted reports to the IQAC

*Arceen*  
Coordinator, IQAC

**CO-ORDINATOR, IQAC**  
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VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE  
KAVALI - 524201, S.P.S.R Nellore Dt., Andhra Pradesh.

*Pom*

Chairman, IQAC

**PRINCIPAL**  
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## **Minutes of the IQAC meeting held on 28-08-2021**

### **AGENDA**

1. Review of the previous IQAC meeting held on 19-03-2021
2. Status of NAAC and NBA works
3. Discussions on Results and Placements of academic year 2020-21
4. Discussions on events organized during 2020-21
5. Calendar of events for the academic year 2021-22
6. Schedule for Academic Administrative Audit
7. Alumni and Parents meet

### **MINUTES OF THE MEETING**

#### **Item 1: Review of the previous meeting**

IQAC coordinator apprised the team of the activities taken up under IQAC since its last meeting. The minutes of the previous meeting were read, confirmed and recorded. The agenda for the meeting was also presented by him.

#### **Item 2: Status of NAAC and NBA work**

The NAAC visit is scheduled in the month of September. The preparation for NAAC inspection is going on. The NBA – SAR for ECE and CSE programme were submitted and visit dates were proposed in June and July. Due to Covi-19, the NBA visit dates are not approved and postponed. The dates will be intimated by NBA.

#### **Item 3: Results analysis and Placement details of previous academic year**

The final year results analysis of previous academic years 2020-21 were presented by HOD. Some discussions were held to improve the results. It was decided to give targets in pass percentages to staff members to motivate them for better performance. The placement details of final year students are also presented.

#### **Item 4: Discussions on events organized during 2020-21:**

The compliance reports on various co-curricular activities conducted by various departments during the 2020-21 were presented. It was observed that there are less number of events due to Covid-19. The IQAC members suggested conducting the online programmes.



**Item 5: Calendar of events for the academic year 2021-22**

The calendar of events planned for the academic year 2021-22 were reviewed and suggested to add some extracurricular and extension activities. The committee asked the HODs to include Department wise **internal competitions** in their events Calendar.

**Item 6: Schedule of Academic Administrative Audit**

It was decided to conduct the Academic Administrative Audit with the help of internal committee members. The committee will visit each department in the III week of November 2021 to verify the files as per checklist and submit the report by the end of November 2021.

**Item 7: Alumni meet and Parents meet**

It was decided to arrange the Alumni meet and Parent meet in the month of December 2021. It provides a platform to interact the final year students with Alumni to get useful information for their career development. These meets are helpful to get the suggestions from Alumni and Parents to improve the quality of education.

There being no other point to discuss, the meeting was concluded with vote of thanks by the IQAC coordinator.

Coordinator, IQAC

**CO-ORDINATOR, IQAC**

**PARVATHAREDDY BABUL REDDY**

**VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE  
KAYALI - 524201, SPSR Nellore Dt., Andhra Pradesh.**

Chairman, IQAC

**PRINCIPAL**

**PARVATHAREDDY BABUL REDDY**

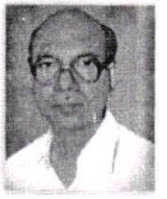
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PARVATHAREDDY BABUL REDDY  
VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE

(Affiliated to J.N.T.U.A, Approved by AICTE and Accredited by NAAC)

KAVALI - 524201, S.P.S.R Nellore Dist., A.P. India. Ph: 08626-243930



Members attended for IQAC meeting on 28-08-2021

S.No.	Name of the member	Designation	Signature
1	Dr. B.Dattatraya Sarma	Principal	BDS
2	Dr. D. Srujan Chandra Reddy	Professor & HOD-CSE	D.Srujan
3	Dr. A. Maheswara Reddy	Professor & HOD-ECE	A.Maheswara
4	Dr.B.Konda Reddy	Professor & HOD-ME	B.Konda
5	Dr. A. Venkaiah	Professor & HOD-MBA	A.Venkaiah
6	Mr. A. Bhakthavachala	Assoc. Prof. & HOD-EEE	A.Bhakthavachala
7	Mr. R. Ranjith Kumar	Asst. Professor - ECE	R.Ranjith
8	Mr. B. Murali Krishna	Asst. Professor - CSE	B.Murali
9	Mrs.G. Neelima	Asst. Professor - H&S	G.Neelima
10	Mrs.K. Reshma	Management Representative	K.Reshma
11	Mr. K. Chandrasekhar	Administrative officer	K.Chandrasekhar
12	Mr. K. Rama Krishna	Administrative officer	K.Rama Krishna
13	Dr. M.V. Bhaskar Reddy	External member	M.V.Bhaskar
14	Mr. P. Sai Karthika	Student (IV B.Tech. ECE)	P.Sai Karthika
15	Mr. S. Penchal Reddy	Alumni (2008 batch)	S.Penchal
16	Mr. I. Sasmith Reddy	CEO, iDirect Technologies, Hyderabad	I.Sasmith
17	Mr. P. Malakonda Reddy	Parent, F/O P.Madhuri (CSE)	P.Malakonda
18	Mr. A. Suman Kumar Reddy	Assoc. Professor - ECE	A.Suman

*A.Suman*  
COORDINATOR IQAC  
PARVATHAREDDY BABUL REDDY  
VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE  
KAVALI-524201, S.P.S.R Nellore Dist., Andhra Pradesh

*BDS*  
PRINCIPAL  
Chairman IQAC  
PARVATHAREDDY BABUL REDDY  
VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE  
KAVALI- 524201, SPSR Nellore Dt., Andhra Pradesh.



# **PBR VISVODAYA INSTITUTE OF TECHNOLOGY AND SCIENCE, KAVALI**

*(Affiliated to JNTUA, Approved by AICTE and Accredited by NAAC with 'A' Grade)*

## **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

---

### **Minutes of the IQAC meeting held on 19-03-2021**

#### **AGENDA**

1. Review of the previous IQAC meeting held on 08-01-2021
2. Discussions on Academic and co-curricular activities
3. Status of NAAC/NBA work
4. Conduction of Graduate exit survey
5. Autonomous inspection
6. Schedule of Academic Administrative Audit

#### **Minutes of the Meeting**

##### **Item 1: Review of the previous meeting**

IQAC coordinator apprised the team of the activities taken up under IQAC since its last meeting. The minutes of the previous meeting were read, confirmed and recorded. The action taken report was also presented by the IQAC Coordinator. The agenda for the meeting was also presented by him.

##### **Item 2: Discussions on Academic and Co-curricular Activities**

The members have discussed about the conduction of various Academic and Co-curricular activities to be conducted and their importance. It is proposed to conduct more number of training classes for III and IV year students as they have placements

##### **Item 3: Status of NBA work**

The NBA files are updated by the respective departments and status is presented. It was decided to conduct inter department audit for NBA work during the first week of May 2021.

##### **Item 4: Conduction of Graduate exit survey**

It was decided to take the Graduate exit survey from the final year B.Tech. students at the end of the academic year 2020-21. The analysis of survey reports is to be prepared.

**Item 5: Autonomous Committee**

The autonomous committee visit is expected in the first week of April 2021. The preparations are going on.

**Item 6: Schedule of Academic Administrative Audit**

It was decided to invite an external expert member for conducting the Academic Administrative Audit with the help of internal committee members. The AAA committee consists of an external expert, the Principal, and one of the senior faculty members. The committee will visit each department in the III week of May, 2021 to verify the files as per checklist and submit the report by the end of May, 2021.

There being no other point to discuss, the meeting was concluded with vote of thanks by the IQAC coordinator.

**Coordinator, IQAC**

**CO-ORDINATOR, IQAC**

**PARVATHAREDDY BABUL REDDY**  
**VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE**  
**KAVALI - 524201, SPSR Nellore Dist., Andhra Pradesh.**


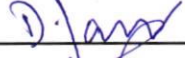



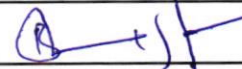

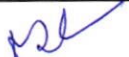
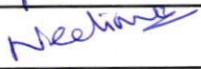

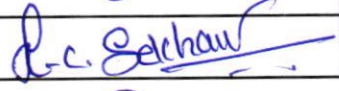


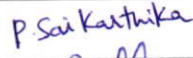
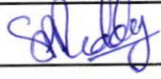


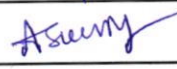
**Chairman, IQAC**


**PRINCIPAL**


**PARVATHAREDDY BABUL REDDY**  
**VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE**  
**KAVALI - 524 201, SPSR Nellore Dist., Andhra Pradesh**



**Members attended for IQAC meeting on 19-03-2021**

S.No.	Name of the member	Designation	Signature
1	Dr. B. Konda Reddy	Principal	
2	Dr. D. Srujan Chandra Reddy	Professor & HOD-CSE	
3	Dr. A. Maheswara Reddy	Professor & HOD-ECE	
4	Dr. S. Prakash	Professor & HOD-ME	
5	Dr. A. Venkaiah	Professor & HOD-MBA	
6	Mr. A. Bhakthavachala	Assoc. Prof. & HOD-EEE	
7	Mr. R. Ranjith Kumar	Asst. Professor - ECE	
8	Mr. B. Murali Krishna	Asst. Professor - CSE	
9	Mrs.G. Neelima	Asst. Professor - H&S	
10	Mrs.K. Reshma	Management Representative	
11	Mr. K. Chandrasekhar	Administrative officer	
12	Mr. K. Rama Krishna	Administrative officer	
13	Dr. M.V. Bhaskar Reddy	External member	
14	Mr. P. Sai Karthika	Student (III B.Tech. ECE)	
15	Mr. S. Penchal Reddy	Alumni (2008 batch)	
16	Mr. I. Sasmith Reddy	CEO,iDirect Technologies, Hyderabad	
17	Mr. P. Malakonda Reddy	Parent, F/O P.Madhuri, IV B.Tech. CSE	
18	Mr. A. Suman Kumar Reddy	Associate Professor - ECE	

  
**Coordinator, IQAC**  
**CO-ORDINATOR, IQAC**  
**PARVATHAREDDY BABUL REDDY**  
**VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE**  
**KAVALI-524201, SPSR Nellore Dt., Andhra Pradesh.**

  
**Chairman, IQAC**  
**PRINCIPAL**  
**PARVATHAREDDY BABUL REDDY**  
**VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE**  
**KAVALI-524201, SPSR Nellore Dt., Andhra Pradesh.**

# **PBR VISVODAYA INSTITUTE OF TECHNOLOGY AND SCIENCE, KAVALI**

*(Affiliated to JNTUA, Approved by AICTE and Accredited by NAAC with 'A' Grade)*

## **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

---

### **Minutes of the IQAC meeting held on 08-01-2021**

#### **AGENDA**

1. Review of the previous IQAC meeting held on 07-10-2020
2. Discussions on I semester co-curricular events report
3. Status of NBA work
4. Students feedback on theory and laboratory practices
5. Autonomous Committee
6. Discussion on AQAR for the academic year 2019-20

#### **Minutes of the Meeting**

##### **Item 1: Review of the previous meeting**

IQAC coordinator apprised the team of the activities taken up under IQAC since its last meeting. The minutes of the previous meeting were read, confirmed and recorded. The action taken report was also presented by the IQAC Coordinator. The agenda for the meeting was also presented by him.

##### **Item 2: Discussions on I semester co-curricular events report**

The compliance report on various co-curricular activities conducted by various departments was presented. The HODs of the department were asked to give preference to conduct online co-curricular activities.

##### **Item 3: Status of NAAC/ NBA work**

NAAC SSR preparation work completed. The Pre requisite for NBA was submitted and SAR work is in Progress.

##### **Item 4: Students feedback**

The discussions were held on the feedback received from students on theory subjects, laboratory practices and other amenities. The action points based on the feedback analysis was presented and different ways to make online classes interactive were discussed




**Item 5: Autonomous Committee**


The autonomous committee visit is expected in end of March 2021. The preparations are going on.

**Item6: Discussion on AQAR for the academic year 2019-20**


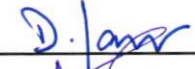
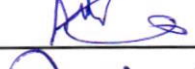


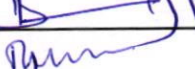
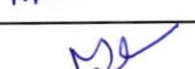
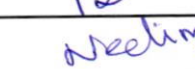
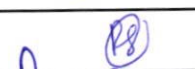
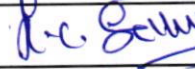
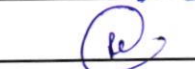
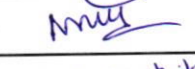
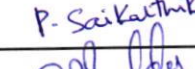
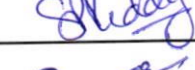


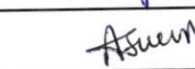
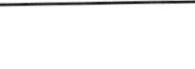
The Annual Quality Assurance Report for the academic year 2019-20 prepared by IQAC was discussed and finalized. It was decided to submit the report to NAAC by the end of January, 2021.


There being no other point to discuss, the meeting was concluded with vote of thanks by the IQAC coordinator.


  
Coordinator, IQAC  
**CO-ORDINATOR, IQAC**  
**PARVATHAREDDY BABUL REDDY**  
WISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE  
KAVALI - 524201, GSR Nellore Dist., Andhra Pradesh.

  
Chairman, IQAC  
**PRINCIPAL**  
**PARVATHAREDDY BABUL REDDY**  
WISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE  
KAVALI - 524201, GSR Nellore Dist., Andhra Pradesh.

**Members attended for IQAC meeting on 08-01-2021**

S.No.	Name of the member	Designation	Signature
1	Dr. B. Konda Reddy	Principal	
2	Dr. D. Srujan Chandra Reddy	Professor & HOD-CSE	
3	Dr. A. Maheswara Reddy	Professor & HOD-ECE	
4	Dr. S. Prakash	Professor & HOD-ME	
5	Dr. A. Venkaiah	Professor & HOD-MBA	
6	Mr. A. Bhakthavachala	Assoc. Prof. & HOD-EEE	
7	Mr. R. Ranjith Kumar	Asst. Professor - ECE	
8	Mr. B. Murali Krishna	Asst. Professor - CSE	
9	Mrs.G. Neelima	Asst. Professor - H&S	
10	Mrs.K. Reshma	Management Representative	
11	Mr. K. Chandrasekhar	Administrative officer	
12	Mr. K. Rama Krishna	Administrative officer	
13	Dr. M.V. Bhaskar Reddy	External member	
14	Mr. P. Sai Karthika	Student (III B.Tech. ECE)	
15	Mr. S. Penchal Reddy	Alumni (2008 batch)	
16	Mr. I. Sasmith Reddy	CEO,iDirect Technologies, Hyderabad	
17	Mr. P. Malakonda Reddy	Parent, F/O P.Madhuri, IV B.Tech. CSE	
18	Mr. A. Suman Kumar Reddy	Associate Professor - ECE	

  
**Coordinator, IQAC**  
**CO-ORDINATOR, IQAC**  
**PARVATHAREDDY BABUL REDDY**  
 VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE  
 KAVALI-524201, SPSR Nellore Dt., Andhra Pradesh.

  
**Chairman, IQAC**  
**PRINCIPAL**  
**PARVATHAREDDY BABUL REDDY**  
 VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE  
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**PBR VISVODAYA INSTITUTE OF TECHNOLOGY AND SCIENCE, KAVALI**


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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Internal Quality Assurance Cell  
Action Report**

The following list describes the actions taken based on the meeting held on 08/01/2021

Sno	Proposed Activities	Actions Taken
1	Conduction of Co-Curricular activities	HODs were asked to prepare a schedule for online co-curricular activities
2	Students Feedback	Analyzed and HODs gave their compliance to these feed backs
3	Status of NBA work	The NBA pre-qualifier is successfully submitted
4	Status of NAAC work	Preparation of SSR is completed
5	Autonomous Committee	Expected visit dates in the first week of April 2021
6	AQAR submission	AQAR for the academic year 2019-20 is submitted to NAAC successfully.

  
**A Suman Kumar Reddy**  
**IQAC Co-ordinator**  
**CO-ORDINATOR, IQAC**  
**PARVATHAREDDY BABUL REDDY**  
VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE  
KAVALI - 524203, Nellore Dt., Andhra Pradesh.

# **PBR VISVODAYA INSTITUTE OF TECHNOLOGY AND SCIENCE, KAVALI**

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## **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

---

### **Minutes of the IQAC meeting held on 07-10-2020**

#### **AGENDA**

1. Review of the previous IQAC meeting held on 10-08-2020
2. Review of the Covid situation and class work conduction
3. Conducting of placement training programs on online platform
4. Motivation of students to attend online workshops and learn other online technologies
5. Status of NBA and NAAC work
6. Internal departmental Audit

#### **MINUTES OF THE MEETING**

##### **Item 1: Review of the previous meeting**

IQAC coordinator apprised the team of the activities taken up under IQAC since its last meeting. The minutes of the previous meeting were read, confirmed and recorded. The action taken report was also presented by the IQAC Coordinator. The agenda for the meeting was also presented by him.

##### **Item 2: Review of the Covid situation and classwork conduction**

As the situation of pandemic is getting under control, the University announcing the class work to take place in phase wise manner. The committee has recommended that the HODs to concentrate on students who were not able to attend online classes properly due to network issues.

##### **Item 3: Placement training programs on online Platform**

It was decided to continue the placement training on the online platform.

##### **Item 4: Motivation of students to attend workshops and other technical courses online**

It was decided to encourage and motivate the students by the faculty through counseling to participate in online workshops and other online competitions to exhibit their talents and improving their skills.



**Item 5: Status of NBA and NAAC work**

Staff were asked to prepare course files by specifying the Tutorial and TBS hours. The status of NBA and NAAC works are reviewed. Due to pandemic situation NBA work was delayed and was scheduled to be completed by the year end.

**Item 6: Internal Department Audits**

Internal Audit for the academic year 2019-20 is scheduled and reports are to be submitted by 20-12-2020.

There being no other point to discuss, the meeting was concluded with vote of thanks by the IQAC coordinator.



Coordinator, IQAC

**CO-ORDINATOR, IQAC**

**PARVATHAREDDY BABUL REDDY**

**VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE**  
**KAVALI - 524201, SPSR Nellore Dist., Andhra Pradesh.**



Chairman, IQAC

**PRINCIPAL**

**PARVATHAREDDY BABUL REDDY**

**VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE**  
**KAVALI - 524 201, SPSR Nellore Dist., Andhra Pradesh.**

**Members attended for IQAC meeting on 07-10-2020**

S.No.	Name of the member	Designation	Signature
1	Dr. B. Konda Reddy	Principal	B.K. Reddy
2	Dr. D. Srujan Chandra Reddy	Professor & HOD-CSE	D. Srujan
3	Dr. A. Maheswara Reddy	Professor & HOD-ECE	A. Maheswara
4	Dr. S. Prakash	Professor & HOD-ME	S. Prakash
5	Dr. A. Venkaiah	Professor & HOD-MBA	A. Venkaiah
6	Mr. A. Bhakthavachala	Assoc. Prof. & HOD-EEE	A. Bhakthavachala
7	Mr. R. Ranjith Kumar	Asst. Professor - ECE	R. Ranjith
8	Mr. B. Murali Krishna	Asst. Professor - CSE	B. Murali
9	Mrs.G. Neelima	Asst. Professor - H&S	Neelima
10	Mrs.K. Reshma	Management Representative	K. Reshma
11	Mr. K. Chandrasekhar	Administrative officer	K. Chandrasekhar
12	Mr. K. Rama Krishna	Administrative officer	K. Rama Krishna
13	Dr. M.V. Bhaskar Reddy	External member	M.V. Bhaskar
14	Mr. P. Sai Karthika	Student (III B.Tech. ECE)	P. Sai Karthika
15	Mr. S. Penchal Reddy	Alumni (2008 batch)	S. Penchal
16	Mr. I. Sasmith Reddy	CEO, iDirect Technologies, Hyderabad	I. Sasmith
17	Mr. P. Malakonda Reddy	Parent, F/O P.Madhuri, IV B.Tech. CSE	P. Malakonda
18	Mr. A. Suman Kumar Reddy	Associate Professor - ECE	A. Suman

*A. Suman*  
**Coordinator, IQAC**  
**CO-ORDINATOR, IQAC**  
**PARVATHAREDDY BABUL REDDY**  
**VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE**  
**KAVALI-524201, SPSR Nellore Dt., Andhra Pradesh.**

*B.K. Reddy*  
**Chairman, IQAC**  
**PRINCIPAL**  
**PARVATHAREDDY BABUL REDDY**  
**VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE**  
**KAVALI - 524201, SPSR Nellore Dt., Andhra Pradesh.**



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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Internal Quality Assurance Cell  
Action Report**

The following list describes the actions taken based on the meeting held on 07/10/2020

Sno	Proposed Activities	Actions Taken
1	Class work conduction	As the situation of pandemic is getting under control, the class work is conducted as per the guidelines given by the University
3	Placement Training programs	Placement training programs are conducted through online platform
4	Status of NBA and NAAC work	The preparation of applications for NBA and NAAC was completed and ready for submission. Planning to submit the application by the end of December 2020.
5	Internal departmental Audit	Internal Audit for the academic year 2019-20 is scheduled and completed

*A Suman*  
A Suman Kumar Reddy

**IQAC Co-ordinator**

**CO-ORDINATOR, IQAC**  
**PARVATHAREDDY BABUL REDDY**  
VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE  
KAVALI - 524201, Nellore Dt., Andhra Pradesh.

# **PBR VISVODAYA INSTITUTE OF TECHNOLOGY AND SCIENCE, KAVALI**

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## **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

---

### **Minutes of the IQAC meeting held on 10-08-2020**

#### **AGENDA**

1. Review of the previous IQAC meeting held on 07-03-2020
2. Review and assessment of all academic and other activities during the last academic year (2019-20)
3. Planning for the next academic year (2020-21) for online classes
4. Discussion on AQAR for the academic year 2019-20, which is to be submitted to NAAC
5. Annual performance appraisal of faculty and staff members

#### **Minutes of the Meeting**

##### **Item 1: Review of the previous meeting**

IQAC coordinator apprised the team of the activities taken up under IQAC since its last meeting. The minutes of the previous meeting were read, confirmed and recorded. The action taken report was also presented by the IQAC Coordinator. The agenda for the meeting was also presented by him.

##### **Item 2: Review and assessment of all activities during the last academic year (2019-20)**

Based on the compliance report received from the HODs of various departments, the academic and other activities during the last academic year were assessed and reviewed.

##### **Item 3: Planning for the next academic year 2020-21**

The discussions on planning for the next academic year 2020-21 were done for the better quality of education. As per the University instructions, it was decided to conduct the online classes as per the schedule given by JNTUA.



**Item 4: Discussion on AQAR for the academic year 2019-20**

The new format for AQAR was discussed. It was decided to send the information for all Departments to prepare the annual report in the specified format. The last date for the submission of AQAR is 31-12-2020.

**Item 5: Annual performance appraisal of faculty and staff members**

The importance and procedure of filling of Annual performance appraisal of faculty and staff members was reported.

There being no other point to discuss, the meeting was concluded with vote of thanks by the IQAC coordinator.

*A. Subbarayudu*  
Coordinator, IQAC


CO-ORDINATOR, IQAC  
PARVATHAREDDY BABUL REDDY  
VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE  
KAVALI-524201, SPSR Nellore Dt., Andhra Pradesh.

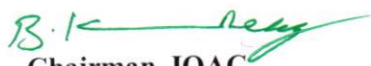
*B. K. Reddy*  
Chairman, IQAC  
Principal

PARVATHAREDDY BABUL REDDY  
VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE  
KAVALI-524201, SPSR Nellore Dist. Andhra Pradesh.

**Members attended for IQAC meeting on 10-08-2020**

S.No.	Name of the member	Designation	Signature
1	Dr. B. Konda Reddy	Principal, Chairperson	B.K. Reddy
2	Dr D Srujan Chandra Reddy	Professor & HOD-CSE	D Srujan
3	Dr A Maheswara Reddy	Professor & HOD-ECE	A Maheswara
4	Dr S Prakash	Professor & HOD-ME	S Prakash
5	Dr A Venkaiah	Professor & HOD-MBA	A Venkaiah
6	Mr.A.Bhakthavachala	Assoc. Prof. & HOD-EEE	A Bhakthavachala
7	Mr. R.Ranjith Kumar	Asst. Professor - ECE	R Ranjith
8	Mr. B.Murali Krishna	Asst. Professor - CSE	B Murali
9	Mrs. G. Neelima	Asst. Professor - H&S	G Neelima
10	Mrs. D. Reshma	Management Representative	D Reshma
11	Mr. K. Chandrasekhar	Administrative officer	K Chandrasekhar
12	Mr.K.Rama Krishna	Administrative officer	K Rama Krishna
13	Dr.M.V.Bhaskar Reddy	External member	M V Bhaskar
14	Mr. P. Sai Karthika	Student, II B.Tech. ECE	P Sai Karthika
15	Mr. S. Penchal Reddy	Alumni	S Penchal
16	Mr I Sasmith Reddy	CEO,iDirect Technologies, Hyderabad	I Sasmith
17	Mr. P. Malakonda Reddy	Parent, F/O P.Madhuri, III B.Tech. CSE	P Malakonda
18	Mr.A.Suman Kumar Reddy	IQAC coordinator	A Suman

  
 Coordinator IQAC  
**CO-ORDINATOR IQAC**  
**PARVATHAREDDY BABUL REDDY**  
 VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE  
 KAVALI-524201, SPSR Nellore Dist., Andhra Pradesh.

  
 Chairman, IQAC  
**Principal**  
**PARVATHAREDDY BABUL REDDY**  
 VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE  
 KAVALI-524201, SPSR Nellore Dist. Andhra Pradesh.



**PBR VISVODAYA INSTITUTE OF TECHNOLOGY AND SCIENCE, KAVALI**

*(Affiliated to JNTUA, Approved by AICTE and Accredited by NAAC with 'A' Grade)*

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Internal Quality Assurance Cell  
Action Report**

The following list describes the actions taken based on the meeting held on 10/08/2020

<b>Sno</b>	<b>Proposed Activities</b>	<b>Actions Taken</b>
1	Compliance Report of Academic and co-curricular activities of 2019-20	Completed and submitted
2	Status of NBA work	Self Assessment Report is being prepared by the respective Departments
3	Status of NAAC work	Annual report of 2019-20
4	Graduate Exit survey	Not conducted due to Covid-20 and planned to conduct during the Final year examinations.



**A Suman Kumar Reddy**

**IQAC Co-ordinator**

**CO-ORDINATOR, IQAC**

**PARVATHAREDDY BABUL REDDY**

**PBR VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE  
KAVALI-524203, SPSR Nellore Dt., Andhra Pradesh.**

# **PBR VISVODAYA INSTITUTE OF TECHNOLOGY AND SCIENCE, KAVALI**

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## **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

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### **Minutes of the IQAC meeting held on 07-03-2020**

#### **AGENDA**

1. Review of the previous IQAC meeting held on 07-12-2019
2. Discussions on Academic activities
3. Status of NBA work
4. Student satisfactory survey questionnaire
5. Conduction of Graduate exit survey
6. Schedule of Academic Administrative Audit

#### **Minutes of the Meeting**

##### **Item 1: Review of the previous meeting**

IQAC coordinator apprised the team of the activities taken up under IQAC since its last meeting. The minutes of the previous meeting were read, confirmed and recorded. The action taken report was also presented by the IQAC Coordinator. The agenda for the meeting was also presented by him.

##### **Item 2: Discussions on Academic and Cocurricular Activities**

The compliance report on various Academic and Cocurricular activities conducted by various departments was presented. It was found that the percentage of students participated in technical events is increased form last academic year.

##### **Item 3: Status of NBA work**

The NBA files are updated by the respective departments and status is presented. The filing work for the academic years 2016-17, 2017-18 and 2018-19 and 2019-20 ( I semester) has been completed successfully. It was decided to conduct inter department audit for NBA work at the end of the 2019-20 academic year.

##### **Item 4: Students satisfactory survey questionnaires**

The questionnaires for Students satisfactory survey was discussed and finalized. It was decided to take the Students satisfactory survey from all students of PBR VITS at the end of the academic year 2019-20.



**Item 5: Conduction of Graduate exit survey**

It was decided to take the Graduate exit survey from the final year B.Tech. students at the end of the academic year 2019-20. The analysis of survey reports is to be prepared and presented for the next meeting.


**Item 6: Schedule of Academic Administrative Audit**

It was decided to invite an external expert member for conducting the Academic Administrative Audit with the help of internal committee members. The AAA committee consists of an external expert, the Principal, and one of the senior faculty members. The committee will visit each department in the III week of May, 2020 to verify the files as per checklist and submit the report by the end of May, 2020.

There being no other point to discuss, the meeting was concluded with vote of thanks by the IQAC coordinator.

  
Coordinator, IQAC

**CO-ORDINATOR, IQAC**  
**PARVATHAREDDY BABUL REDDY**  
VIGVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE  
KAVALI-524201, SPSR Nellore Dt., Andhrapradesh.

  
Chairman, IQAC  
Principal

**PARVATHAREDDY BABUL REDDY**  
**VIGVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE**  
KAVALI-524201, SPSR Nellore Dist. Andhrapradesh.

**Members attended for IQAC meeting on 07-03-2020**

S.No.	Name of the member	Designation	Signature
1	Dr. B. Konda Reddy	Principal, Chairperson	B. Konda Reddy
2	Dr D Srujan Chandra Reddy	Professor & HOD-CSE	D Srujan Chandra Reddy
3	Dr A Maheswara Reddy	Professor & HOD-ECE	A Maheswara Reddy
4	Dr S Prakash	Professor & HOD-ME	S Prakash
5	Dr A Venkaiah	Professor & HOD-MBA	A Venkaiah
6	Mr.A.Bhaktavachala	Assoc. Prof. & HOD-EEE	A Bhaktavachala
7	Mr. R.Ranjith Kumar	Asst. Professor - ECE	R.Ranjith Kumar
8	Mr. B.Murali Krishna	Asst. Professor - CSE	B.Murali Krishna
9	Mrs. G. Neelima	Asst. Professor - H&S	G. Neelima
10	Mrs. D. Reshma	Management Representative	D. Reshma
11	Mr. K. Chandrasekhar	Administrative officer	K. Chandrasekhar
12	Mr.K.Rama Krishna	Administrative officer	K.Rama Krishna
13	Dr.M.V.Bhaskar Reddy	External member	M.V.Bhaskar Reddy
14	Mr. P. Sai Karthika	Student, II B.Tech. ECE	P. Sai Karthika
15	Mr. S. Penchal Reddy	Alumni	S. Penchal Reddy
16	Mr I Sasmith Reddy	CEO,iDirect Technologies, Hyderabad	I Sasmith Reddy
17	Mr. P. Malakonda Reddy	Parent, F/O P.Madhuri, III B.Tech. CSE	P. Malakonda Reddy
18	Mr.A.Suman Kumar Reddy	IQAC coordinator	A.Suman Kumar Reddy

*A Suman Kumar Reddy*  
**CO-ORDINATOR IQAC**  
**PARVATHAREDDY BABUL REDDY**  
**VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE**  
**KAVALI-524201, SPSR Nellore Dist., Andhra Pradesh.**

*B. Konda Reddy*  
**Chairman, IQAC**

**Principal**  
**PARVATHAREDDY BABUL REDDY**  
**VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE**  
**KAVALI-524201/ SPSR Nellore Dist. Andhra Pradesh.**



**PBR VISVODAYA INSTITUTE OF TECHNOLOGY AND SCIENCE, KAVALI**

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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Internal Quality Assurance Cell  
Action Report**

The following list describes the actions taken based on the meeting held on 7/03/2020

S.No	Proposed Activities	Actions Taken
1	Motivation of students to participate in co-curricular activities	HODs have taken initiation to motivate the students to participate in Cocurricular activities. Class in-charges and Mentors have encouraged the students.
2	Status of NBA work	I semester data is analyzed and documented
3	Status of NAAC work	In progress
4	Alumni Meet	Information sent to Alumni

*Agreeing*  
IQAC Co-ordinator  
**CO-ORDINATOR, IQAC**  
PARVATHAREDDY BABUL REDDY  
VISVODAYA INSTITUTE OF TECHNOLOGY AND SCIENCE  
KAVALI-524201, Nellore Dt., Andhra Pradesh.

# **PBR VISVODAYA INSTITUTE OF TECHNOLOGY AND SCIENCE, KAVALI**

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## **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

---

### **Minutes of the IQAC meeting held on 07-12-2019**

#### **AGENDA**

1. Review of the previous IQAC meeting held on 07-09-2019
2. Discussions on I semester co-curricular events report
3. Status of NBA work
4. Students feedback on theory and laboratory practices
5. Course end survey
6. Planning for Parents meet
7. Planning for Alumni meet

#### **Minutes of the Meeting**

##### **Item 1: Review of the previous meeting**

IQAC coordinator apprised the team of the activities taken up under IQAC since its last meeting. The minutes of the previous meeting were read, confirmed and recorded. The action taken report was also presented by the IQAC Coordinator. The agenda for the meeting was also presented by him.

##### **Item 2: Discussions on I semester co-curricular events report**

The compliance report on various co-curricular activities conducted by various departments was presented. It is encouraged to participate in such type of events, which will improve the communication skills of the students.

##### **Item 3: Status of NBA work**

The status of NBA work is reviewed. The CO attainment in MID examinations for the I semester courses was presented. It was proposed to prepare the questionnaires for Student satisfactory survey which will be taken at the end of academic year.

##### **Item 4: Students feedback on Theory and Labs**

The discussions were held on the feedback received from students on theory subjects and laboratory practices. The action points based on the feedback analysis was presented.



**Item 5: Course end survey**

The course end survey reports were analyzed and presented. The consolidated survey report in each department is presented. The action points based on this survey reports were discussed.

**Item 6: Parents meet**

It was decided to arrange the parents meet during the Semester break, to discuss about the performance of their wards and take the suggestions from parents to improve the quality of education. It was proposed to conduct the parents meet in the III Saturday of December.


**Item 7: Alumni meet**

It was decided to arrange the Alumni meet in the month of January, 2020. It provides a platform to interact the final year students with Alumni to get useful information for their career development. The alumni meet is helpful to get the suggestions from Alumni to improve the quality of education.

There being no other point to discuss, the meeting was concluded with vote of thanks by the IQAC coordinator.

  
Coordinator, IQAC

**CO-ORDINATOR, IQAC**  
**PARVATHAREDDY BABUL REDDY**  
**VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE**  
**KAVALI-524201, SPSR Nellore Dt., Andhra Pradesh.**

  
Chairman, IQAC  
Principal

**PARVATHAREDDY BABUL REDDY**  
**VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE**  
**KAVALI-524201, SPSR Nellore Dist. Andhra Pradesh.**

Members attended for IQAC meeting on 07-12-2019

S.No.	Name of the member	Designation	Signature
1	Dr. B. Konda Reddy	Principal, Chairperson	
2	Dr D Srujan Chandra Reddy	Professor & HOD-CSE	
3	Dr A Maheswara Reddy	Professor & HOD-ECE	
4	Dr S Prakash	Professor & HOD-ME	
5	Dr A Venkaiah	Professor & HOD-MBA	
6	Mr.A.Bhakthavachala	Assoc. Prof. & HOD-EEE	
7	Mr. R.Ranjith Kumar	Asst. Professor - ECE	
8	Mr. B.Murali Krishna	Asst. Professor - CSE	
9	Mrs. G. Neelima	Asst. Professor - H&S	
10	Mrs. D. Reshma	Management Representative	
11	Mr. K. Chandrasekhar	Administrative officer	
12	Mr.K.Rama Krishna	Administrative officer	
13	Dr.M.V.Bhaskar Reddy	External member	
14	Mr. P. Sai Karthika	Student, II B.Tech. ECE	
15	Mr. S. Penchal Reddy	Alumni	
16	Mr I Sasmith Reddy	CEO,iDirect Technologies, Hyderabad	
17	Mr. P. Malakonda Reddy	Parent, F/O P.Madhuri, III B.Tech. CSE	
18	Mr.A.Suman Kumar Reddy	IQAC coordinator	

**COORDINATOR, IQAC**  
**PARVATHAREDDY BABUL REDDY**  
 VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE  
 KAVALI-524201, SPSR Nellore Dist., Andhrapradesh.

**Chairman, IQAC**

**Principal**  
**PARVATHAREDDY BABUL REDDY**  
 VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE  
 KAVALI-524201, SPSR Nellore Dist. Andhrapradesh.



**PBR VISVODAYA INSTITUTE OF TECHNOLOGY AND SCIENCE, KAVALI**

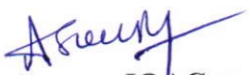
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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Internal Quality Assurance Cell  
Action Report**

The following list describes the actions taken based on the meeting held on 7/12/2019

S.No	Proposed Activities	Actions Taken
1	Conducting placement training programs from II Year onwards for UG students	Placement Department has announced a schedule for II year students training classes
2	Motivation of students to participate in co-curricular activities	The students who win prizes in events are refunded with Travelling and registration charges incurred to them
3	Status of NBA work	The NBA documentation is in progress
4	Status of NAAC work	In Progress

  
Co-ordinator, IQAC  
**CO-ORDINATOR, IQAC**  
PARVATHAREDDY BABUL REDDY  
VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE  
KAVALI - 524201, Nellore Dt., Andhra Pradesh.

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## **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

---

### **Minutes of the IQAC meeting held on 07-09-2019**

#### **AGENDA**

1. Review of the previous IQAC meeting held on 07-06-2019
2. Discussions on Results analysis of 2018-19 academic year
3. Conducting of placement training programs from II Year onwards for UG students
4. Motivation of students to participate in co-curricular activities
5. Status of NBA work
6. Discussion, modification and finalization of AQAR 2018-19
7. Internal departmental Audit
8. Status of Remedial Classes

#### **MINUTES OF THE MEETING**

##### **Item 1: Review of the previous meeting**

IQAC coordinator apprised the team of the activities taken up under IQAC since its last meeting. The minutes of the previous meeting were read, confirmed and recorded. The action taken report was also presented by the IQAC Coordinator. The agenda for the meeting was also presented by him.

##### **Item 2: Discussions on Results analysis of 2018-19 academic year**

The I year, II Year and III Year results analysis were presented. The I semester and II semester results of 2018-19 academic year have analyzed and presented. Some discussions were held to improve the results.

##### **Item 3: Conducting placement training programs from II Year onwards for UG students**

It was decided to placement training programs from II Years onwards for UG students to improve the analytical, programming and soft skills of students. It was decided to implement the same as per the schedule and submit the compliance report to the Principal.

##### **Item 4: Motivation of students to participate in co-curricular activities**

It was decided to encourage and motivate the students by the faculty to participate in workshops, technical symposiums, seminars, conference and other competitions to exhibit the their talents and improving their skills.



**Item 5: Status of NBA work**

The status of NBA work is reviewed. The PO attainment of 2019 outgoing batch was presented. It was decided to complete the NBA work by March 2020 and proceed for filling the NBA application (SAR – Self Assessment Report).

**Item 6: Discussion, modification and finalization of AQAR 2018-19**

The Annual Quality Assurance Report, prepared by IQAC was discussed and finalized. It was decided to submit the report to NAAC by the end of October, 2019.

**Item 7: Internal Department Audits**

In order to assess the preparedness of the each department in terms of documentation of the various activities and information needed to be furnished for NAAC purpose, an internal department audit was carried out within the departments. The committee has checked the data being generated at the department level for the entire seven criterions. The feedback was provided to each faculty-in-charge of the various criterions and also shared with the IQAC team.

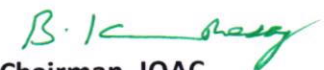
**Item 8: Status of Remedial Classes**

The IQAC coordinator has also stressed upon necessity of conduction of Remedial classes for the students from disadvantaged sections. He further added that separate attendance should be maintained for it.



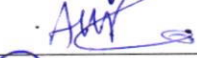




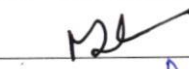
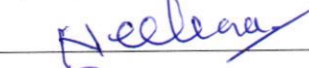
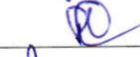



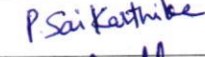

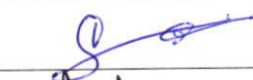
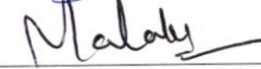
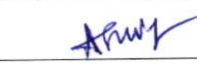
There being no other point to discuss, the meeting was concluded with vote of thanks by the IQAC coordinator.


  
Coordinator, IQAC


**CO-ORDINATOR, IQAC**  
PARVATHAREDDY BABUL REDDY  
VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE  
KAVALI-524201, SPSR Nellore Dt., Andhra Pradesh.

  
Chairman, IQAC  
Principal  
PARVATHAREDDY BABUL REDDY  
VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE  
KAVALI-524201, SPSR Nellore Dist. Andhra Pradesh.

**Members attended for IQAC meeting on 07-09-2019**

S.No.	Name of the member	Designation	Signature
1	Dr. B. Konda Reddy	Principal, Chairperson	
2	Dr D Srujan Chandra Reddy	Professor & HOD-CSE	
3	Dr A Maheswara Reddy	Professor & HOD-ECE	
4	Dr S Prakash	Professor & HOD-ME	
5	Dr A Venkaiah	Professor & HOD-MBA	
6	Mr.A.Bhaktavachala	Assoc. Prof. & HOD-EEE	
7	Mr. R.Ranjith Kumar	Asst. Professor - ECE	
8	Mr. B.Murali Krishna	Asst. Professor - CSE	
9	Mrs. G. Neelima	Asst. Professor - H&S	
10	Mrs. D. Reshma	Management Representative	
11	Mr. K. Chandrasekhar	Administrative officer	
12	Mr.K.Rama Krishna	Administrative officer	
13	Dr.M.V.Bhaskar Reddy	External member	
14	Mr. P. Sai Karthika	Student, II B.Tech. ECE	
15	Mr. S. Penchal Reddy	Alumni	
16	Mr I Sasmith Reddy	CEO,iDirect Technologies, Hyderabad	
17	Mr. P. Malakonda Reddy	Parent, F/O P.Madhuri, III B.Tech. CSE	
18	Mr.A.Suman Kumar Reddy	IQAC coordinator	

  
 Coordinator, IQAC  
**CO-ORDINATOR, IQAC**  
 PARVATHAREDDY BABUL REDDY  
 VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE  
 KAVALI-524201, SPSR Nellore Dt., Andhrapradesh

  
 Chairman, IQAC  
 Principal  
 PARVATHAREDDY BABUL REDDY  
 VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE  
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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Internal Quality Assurance Cell  
Action Report**

The following list describes the actions taken based on the meeting held on 7/09/2019

Sno	Proposed Activities	Actions Taken
1	Course files	Staff members have submitted the course files with video lectures
2	Motivating students	Students were continuously motivated to attend many online courses other than regular class work
3	Status of NBA work	The NBA documentation is in progress
4	Status of NAAC work	In Progress
5	Status of Remedial Classes	Remedial class are being conducted regularly
6	AQAR 2018-19	Finalized for submission

  
A Suman Kumar Reddy  
Coordinator, IQAC

**CO-ORDINATOR, IQAC**  
PARVATHAREDDY BABUL REDDY  
VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE  
KAVALI - 524202, Nellore Dt., Andhra Pradesh.



# **PBR VISVODAYA INSTITUTE OF TECHNOLOGY AND SCIENCE, KAVALI**

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## **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

---

### **Minutes of the IQAC meeting held on 07-06-2019**

#### **AGENDA**

1. Review of the previous IQAC meeting held on 04-03-2019
2. Discussions on final year(2019 outgoing batch students) results
3. Review and assessment of all academic and other activities during the last academic year (2018-19)
4. New initiatives and planning for the next academic year (2019-20)
5. Discussion on AQAR for the academic year 2018-19, which is to be submitted to NAAC
6. Annual performance appraisal of faculty and staff members

#### **Minutes of the Meeting**

##### **Item 1: Review of the previous meeting**

IQAC coordinator apprised the team of the activities taken up under IQAC since its last meeting. The minutes of the previous meeting were read, confirmed and recorded. The action taken report was also presented by the IQAC Coordinator. The agenda for the meeting was also presented by him.

##### **Item 2: Discussions on final year results (2019 outgoing batch)**

The final year results were discussed and analyzed.

##### **Item 3: Review and assessment of all activities during the last academic year (2018-19)**

Based on the compliance report received from the HODs of various departments, the academic and other activities during the last academic year (2018-19) were assessed and reviewed.

##### **Item 4: New initiatives and planning for the next academic year (2019-20)**

The discussions on new initiatives and planning for the next academic year (2019-20) were done for the better quality of education.

**Item 5: Discussion on AQAR for the academic year 2018-19**

The new format for AQAR was discussed. It was decided to send the information for all Departments to prepare the annual report in the specified format. The last date for the submission of AQAR is 31-12-2019.

**Item 6: Annual performance appraisal of faculty and staff members**

The importance and procedure of filling of Annual performance appraisal of faculty and staff members was reported.

There being no other point to discuss, the meeting was concluded with vote of thanks by the IQAC coordinator.

  
Coordinator, IQAC

**CO-ORDINATOR, IQAC**  
**PARVATHAREDDY BABUL REDDY**  
**VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE**  
**KAVALI-524201, SPSR Nellore Dt., Andhra Pradesh.**

  
Chairman, IQAC  
Principal

**PARVATHAREDDY BABUL REDDY**  
**VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE**  
**KAVALI-524201, SPSR Nellore Dist. Andhra Pradesh.**

**Members attended for IQAC meeting on 07-06-2019**

S.No.	Name of the member	Designation	Signature
1	Dr. N. Seshaiiah	Principal	
2	Dr D Srujan Chandra Reddy	Professor & HOD-CSE	
3	Dr A Maheswara Reddy	Professor & HOD-ECE	
4	Dr B.Konda Reddy	Professor -ME	
5	Mrs. M.Pavitra	Assoc. Professor - ECE	
6	Mr. A.Bhakthavachala	Assoc. Professor - EEE	
7	Mr. V.Narayana Reddy	Assoc. Professor - ECE	
8	Mr. B. Murali Krishna	Asst. Professor - CSE	
9	Mrs. G. Neelima	Asst. Professor - H&S	
10	Mrs. K. Reshma	Management Representative	
11	Mr. K. Chandrasekhar	Administrative officer	
12	Mr.K.Rama Krishna	Administrative officer	
13	Dr.M.V.Bhaskar Reddy	External member	
14	Ms.G. Dharani Sai	Student (B.Tech.)	
15	Mr. M. Suman	Alumni (2014)	
16	Mr I Sasmith Reddy	CEO, iDirect Technologies, Hyd.	
17	Mr.G. Rohoni Kumar	Parent, F/O G.Dharani (B.Tech.)	
18	Mr. A. Suman Kumar Reddy	Associate Professor - ECE	

**Coordinator, IQAC**  
**CO-ORDINATOR, IQAC**  
**PARVATHAREDDY BABUL REDDY**  
 VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE  
 KAVALI-524201, SPSR Nellore Dt., Andhra Pradesh.

**Chairman, IQAC**  
**PRINCIPAL**  
**PARVATHAREDDY BABUL REDDY**  
 VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE  
 KAVALI - 524201, SPSR Nellore Dt., Andhra Pradesh.



**PBR VISVODAYA INSTITUTE OF TECHNOLOGY AND SCIENCE, KAVALI**  
(Affiliated to JNTUA, Approved by AICTE and Accredited by NAAC with 'A' Grade)  
**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Internal Quality Assurance Cell  
Action Report**

The following list describes the actions taken based on the meeting held on 07/06/2019

S.No	Proposed Activities	Actions Taken
1	Final Year Results	The final year results analysis and placement details are submitted by the respective HODs
2	Events Compliance Report	Completed and Submitted
3	Calendar of events for the next semester	HODs were asked to prepare the Events calendar by the Jan 31 <sup>st</sup> 2017
4	AQAR Report	Submitted by the Departments
5	Performance appraisal	Staff were counseled by the HoDs based on appraisal

*A Suman*  
A Suman Kumar Reddy

IQAC Co-ordinator

**CO-ORDINATOR, IQAC**  
PARVATHAREDDY BABUL REDDY  
VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE  
KAVALI-524201 Nellore Dt., Andhra Pradesh.

# **PBR VISVODAYA INSTITUTE OF TECHNOLOGY AND SCIENCE, KAVALI**

*(Affiliated to JNTUA, Approved by AICTE and Accredited by NAAC with 'A' Grade)*

## **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

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### **Minutes of the IQAC meeting held on 04-03-2019**

#### **AGENDA**

1. Review of the previous IQAC meeting held on 08-12-2018
2. Discussions on Academic activities
3. Status of NBA work
4. Student satisfactory survey questionnaire
5. Conduction of Graduate exit survey
6. Schedule of Academic Administrative Audit

#### **Minutes of the Meeting**

##### **Item 1: Review of the previous meeting**

IQAC coordinator apprised the team of the activities taken up under IQAC since its last meeting. The minutes of the previous meeting were read, confirmed and recorded. The action taken report was also presented by the IQAC Coordinator. The agenda for the meeting was also presented by him.

##### **Item 2: Discussions on Academic and Cocurricular Activities**

The compliance report on various Academic and Cocurricular activities conducted by various departments was presented. It was found that the percentage of students participated in technical events is increased form 2017-18 to 2018-19.

##### **Item 3: Status of NBA work**

The NBA files are updated by the respective departments and status is presented. The filing work for the academic years 2016-17, 2017-18 and 2018-19 (I semester) filing work was completed successfully. It was decided to conduct inter department audit for NBA work at the end of the 2018-19 academic year.

##### **Item 4: Students satisfactory survey questionnaires**

The questionnaires for Students satisfactory survey was discussed and finalized. It was decided to take the Students satisfactory survey from all students of PBR VITS at the end of the academic year 2018-19.

**Item 5: Conduction of Graduate exit survey**

It was decided to take the Graduate exit survey from the final year B.Tech. students at the end of the academic year 2018-19. The analysis of survey reports is to be prepared.

**Item 6: Schedule of Academic Administrative Audit**

It was decided to invite an external expert member for conducting the Academic Administrative Audit with the help of internal committee members. The AAA committee consists of an external expert, the Principal, and one of the senior faculty members. The committee will visit each department in the III week of May, 2019 to verify the files as per checklist and submit the report by the end of May, 2019.

There being no other point to discuss, the meeting was concluded with vote of thanks by the IQAC coordinator.

*Asubreddy*  
Coordinator, IQAC

**CO-ORDINATOR, IQAC**  
**PARVATHAREDDY BABUL REDDY**  
**VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE**  
**KAVALI-524201, SPSR Nellore Dt., Andhra Pradesh.**

*Asubreddy*  
Chairman, IQAC  
Principal

**PARVATHAREDDY BABUL REDDY**  
**VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE**  
**KAVALI-524201, SPSR Nellore Dist. Andhra Pradesh.**



Members attended for IQAC meeting on 04-03-2019

S.No.	Name of the member	Designation	Signature
1	Dr. N. Sessaiah	Principal	
2	Dr D Srujan Chandra Reddy	Professor & HOD-CSE	
3	Dr A Maheswara Reddy	Professor & HOD-ECE	
4	Dr B.Konda Reddy	Professor -ME	
5	Mrs. M.Pavitra	Assoc. Professor - ECE	
6	Mr. A.Bhaktavachala	Assoc. Professor - EEE	
7	Mr. V.Narayana Reddy	Assoc. Professor - ECE	
8	Mr. B. Murali Krishna	Asst. Professor - CSE	
9	Mrs. G. Neelima	Asst. Professor - H&S	
10	Mrs. K. Reshma	Management Representative	
11	Mr. K. Chandrasekhar	Administrative officer	
12	Mr.K.Rama Krishna	Administrative officer	
13	Dr.M.V.Bhaskar Reddy	External member	
14	Ms.G. Dharani Sai	Student (B.Tech.)	
15	Mr. M. Suman	Alumni (2014)	
16	Mr I Sasmith Reddy	CEO, iDirect Technologies, Hyd.	
17	Mr.G. Rohoni Kumar	Parent, F/O G.Dharani (B.Tech.)	
18	Mr. A. Suman Kumar Reddy	Associate Professor - ECE	

**Coordinator, IQAC**  
**CO-ORDINATOR, IQAC**  
**PARVATHAREDDY BABUL REDDY**  
 VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE  
 KAVALI - 524201, SPSR Nellore Dt., Andhra Pradesh.

**Chairman, IQAC**  
**PRINCIPAL**  
**PARVATHAREDDY BABUL REDDY**  
 VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE  
 KAVALI - 524201, SPSR Nellore Dt., Andhra Pradesh.

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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

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**Internal Quality Assurance Cell  
Action Report**

The following list describes the actions taken based on the meeting held on 04/03/2018

S.No	Proposed Activities	Actions Taken
1	Events Compliance Report	Completed and Submitted
2	Status of NBA work	The NBA documentation is in progress
3	Status of NAAC work	Students satisfactory Survey Questionnaire completed
4	Graduate Exit Survey	Conducted Successfully
5	Internal Department Audits	Completed

*A Suman*  
A Suman Kumar Reddy

IQAC Co-ordinator

**CO-ORDINATOR, IQAC**  
PARVATHAREDDY BABUL REDDY  
VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE  
KAVALI-524201, SPSR Nellore Dt., Andhra Pradesh.

# **PBR VISVODAYA INSTITUTE OF TECHNOLOGY AND SCIENCE, KAVALI**

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## **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

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### **Minutes of the IQAC meeting held on 08-12-2018**

#### **AGENDA**

1. Review of the previous IQAC meeting held on 01-09-2018
2. Discussions on I semester co-curricular events report
3. Status of NBA work
4. Students feedback on theory and laboratory practices
5. Course end survey
6. Planning for Parents meet
7. Planning for Alumni meet

#### **Minutes of the Meeting**

##### **Item 1: Review of the previous meeting**

IQAC coordinator apprised the team of the activities taken up under IQAC since its last meeting. The minutes of the previous meeting were read, confirmed and recorded. The action taken report was also presented by the IQAC Coordinator. The agenda for the meeting was also presented by him.

##### **Item 2: Discussions on I semester co-curricular events report**

The compliance report on various co-curricular activities conducted by various departments was presented. It is encouraged to participate in such type of events, which will improve the communication skills of the students.

##### **Item 3: Status of NBA work**

The status of NBA work is reviewed. The CO attainment in MID examinations for the I semester courses was presented. It was proposed to prepare the questionnaires for Student satisfactory survey which will be taken at the end of academic year.

##### **Item 4: Students feedback on Theory and Labs**

The discussions were held on the feedback received from students on theory subjects and laboratory practices. The action points based on the feedback analysis was presented.



**Item 5: Course end survey**

The course end survey reports were analyzed and presented. The consolidated survey report in each department is presented. The action points based on this survey reports were discussed.

**Item 6: Parents meet**

It was decided to arrange the parents meet during the Semester break, to discuss about the performance of their wards and take the suggestions from parents to improve the quality of education. It was proposed to conduct the parents meet in the III Saturday of December.

**Item 7: Alumni meet**

It was decided to arrange the Alumni meet in the month of February, 2019. It provides a platform to interact the final year students with Alumni to get useful information for their career development. The alumni meet is helpful to get the suggestions from Alumni to improve the quality of education.

There being no other point to discuss, the meeting was concluded with vote of thanks by the IQAC coordinator.

  
Coordinator, IQAC

**CO-ORDINATOR, IQAC**  
PARVATHAREDDY BABUL REDDY  
VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE  
KAVALI-524201, SPSR Nellore Dt., Andhra Pradesh.

  
Chairman, IQAC

**Principal**  
PARVATHAREDDY BABUL REDDY  
VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE  
KAVALI-524201, SPSR Nellore Dist. Andhra Pradesh.

Members attended for IQAC meeting on 08-12-2018

S.No.	Name of the member	Designation	Signature
1	Dr. N. Seshaiiah	Principal	
2	Dr D Srujan Chandra Reddy	Professor & HOD-CSE	
3	Dr A Maheswara Reddy	Professor & HOD-ECE	
4	Dr B.Konda Reddy	Professor -ME	
5	Mrs. M.Pavitra	Assoc. Professor - ECE	
6	Mr. A.Bhaktavachala	Assoc. Professor - EEE	
7	Mr. V.Narayana Reddy	Assoc. Professor - ECE	
8	Mr. B. Murali Krishna	Asst. Professor - CSE	
9	Mrs. G. Neelima	Asst. Professor - H&S	
10	Mrs. K. Reshma	Management Representative	
11	Mr. K. Chandrasekhar	Administrative officer	
12	Mr.K.Rama Krishna	Administrative officer	
13	Dr.M.V.Bhaskar Reddy	External member	
14	Ms.G. Dharani Sai	Student (B.Tech.)	
15	Mr. M. Suman	Alumni (2014)	
16	Mr I Sasmith Reddy	CEO, iDirect Technologies, Hyd.	
17	Mr.G. Rohoni Kumar	Parent, F/O G.Dharani (B.Tech.)	
18	Mr. A. Suman Kumar Reddy	Associate Professor - ECE	

Coordinator, IQAC  
**CO-ORDINATOR, IQAC**  
 PARVATHAREDDY BABUL REDDY  
 VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE  
 KAVALI-524201, SPSR Nellore Dt., Andhra Pradesh.

Chairman, IQAC  
 PRINCIPAL  
 PARVATHAREDDY BABUL REDDY  
 VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE  
 KAVALI-524201, SPSR Nellore Dt., Andhra Pradesh.

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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Internal Quality Assurance Cell  
Action Report**

The following list describes the actions taken based on the meeting held on 08/12/2018

S.No	Proposed Activities	Actions Taken
1	Events Compliance Report	Completed and Submitted for the I semester
2	Status of NBA work	The NBA documentation is in progress
3	Students Feedback	HODs have advised the staff with low rating about the ways to improve their standards
4	Course end Survey	Report was presented by the HoDs
5	Parents meet and Alumni meet	Conducted

*Asumy*  
A Suman Kumar Reddy  
IQAC Co-ordinator

**CO-ORDINATOR, IQAC**  
PARVATHAREDDY BABUL REDDY  
VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE  
KAVALI-524203, SPSR Nellore Dt., Andhra Pradesh.



# **PBR VISVODAYA INSTITUTE OF TECHNOLOGY AND SCIENCE, KAVALI**

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## **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

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### **Minutes of the IQAC meeting held on 01-09-2018**

#### **AGENDA**

1. Review of the previous IQAC meeting held on 02-06-2018
2. Discussions on Results analysis of 2017-18 academic year
3. Conducting of placement training programs from II Year onwards for UG students
4. Motivation of students to participate in co-curricular activities
5. Status of NBA work
6. Discussion, modification and finalization of AQAR 2017-18
7. Internal departmental Audit
8. Status of Remedial Classes

#### **MINUTES OF THE MEETING**

##### **Item 1: Review of the previous meeting**

IQAC coordinator apprised the team of the activities taken up under IQAC since its last meeting. The minutes of the previous meeting were read, confirmed and recorded. The action taken report was also presented by the IQAC Coordinator. The agenda for the meeting was also presented by him.

##### **Item 2: Discussions on Results analysis of 2017-18 academic year**

The I year, II Year and III Year results analysis were presented. The I semester and II semester results of 2017-18 academic year have analyzed and presented. Some discussions were held to improve the results.

##### **Item 3: Conducting placement training programs from II Year onwards for UG students**

It was decided to placement training programs from II Years onwards for UG students to improve the analytical, programming and soft skills of students. It was decided to implement the same as per the schedule and submit the compliance report to the Principal.

##### **Item 4: Motivation of students to participate in co-curricular activities**

It was decided to encourage and motivate the students by the faculty to participate in workshops, technical symposiums, seminars, conference and other competitions to exhibit their talents and improving their skills.

**Item 5: Status of NBA work**

The status of NBA work is reviewed. The PO attainment of 2018 outgoing batch was presented. It was decided to complete the NBA work by March 2019 and proceed for filling the NBA application (SAR – Self Assessment Report).

**Item 6: Discussion, modification and finalization of AQAR 2017-18**

The Annual Quality Assurance Report, prepared by IQAC was discussed and finalized. It was decided to submit the report to NAAC by the end of September, 2018.

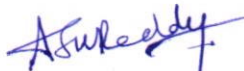
**Item 7: Internal Department Audits**

In order to assess the preparedness of the each department in terms of documentation of the various activities and information needed to be furnished for NAAC purpose, an internal department audit was carried out within the departments. The committee has checked the data being generated at the department level for the entire seven criterions. The feedback was provided to each faculty-in-charge of the various criterions and also shared with the IQAC team.

**Item 8: Status of Remedial Classes**

The IQAC coordinator has also stressed upon necessity of conduction of Remedial classes for the students from disadvantaged sections. He further added that separate attendance should be maintained for it.

There being no other point to discuss, the meeting was concluded with vote of thanks by the IQAC coordinator.



Coordinator, IQAC

**CO-ORDINATOR, IQAC**

**PARVATHAREDDY BABUL REDDY**

**VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE  
KAVALI-524201, SPSR Nellore Dt., Andhrapradesh.**


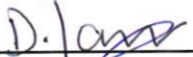


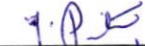
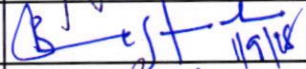
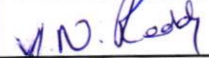

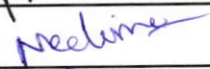

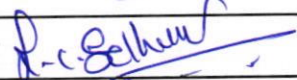


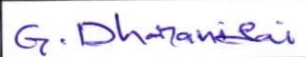
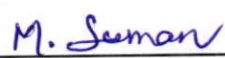


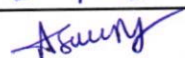


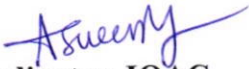
Chairman, IQAC

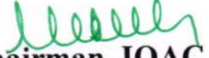
Principal

**PARVATHAREDDY BABUL REDDY  
VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE  
KAVALI-524201, SPSR Nellore Dist. Andhrapradesh.**

Members attended for IQAC meeting on 01-09-2018

S.No.	Name of the member	Designation	Signature
1	Dr. N. Sessaiah	Principal	
2	Dr D Srujan Chandra Reddy	Professor & HOD-CSE	
3	Dr A Maheswara Reddy	Professor & HOD-ECE	
4	Dr B.Konda Reddy	Professor -ME	
5	Mrs. M.Pavitra	Assoc. Professor - ECE	
6	Mr. A.Bhaktavachala	Assoc. Professor - EEE	
7	Mr. V.Narayana Reddy	Assoc. Professor - ECE	
8	Mr. B. Murali Krishna	Asst. Professor - CSE	
9	Mrs. G. Neelima	Asst. Professor - H&S	
10	Mrs. K. Reshma	Management Representative	
11	Mr. K. Chandrasekhar	Administrative officer	
12	Mr.K.Rama Krishna	Administrative officer	
13	Dr.M.V.Bhaskar Reddy	External member	
14	Ms.G. Dharani Sai	Student (B.Tech.)	
15	Mr. M. Suman	Alumni (2014)	
16	Mr I Sasmith Reddy	CEO, iDirect Technologies, Hyd.	
17	Mr.G. Rohoni Kumar	Parent, F/O G.Dharani (B.Tech.)	
18	Mr. A. Suman Kumar Reddy	Associate Professor - ECE	

  
**Coordinator, IQAC**  
**CO-ORDINATOR, IQAC**  
**PARVATHAREDDY BABUL REDDY**  
 MSVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE  
 KAVALI - 524201, SPSR Nellore Dt., Andhra Pradesh.

  
**Chairman, IQAC**  
**PRINCIPAL**  
**PARVATHAREDDY BABUL REDDY**  
 MSVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE  
 KAVALI - 524201, SPSR Nellore Dt., Andhra Pradesh.



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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Internal Quality Assurance Cell  
Action Report**

The following list describes the actions taken based on the meeting held on 01/09/2018

S.No	Proposed Activities	Actions Taken
1	Results analysis for the academic year 2017-18	HoDs have submitted the Results analysis for the academic year 2017-18
2	Placement training programmes	Conducted for both second and third year students
3	NBA Status	NBA status was reviewed and PO attainment was discussed
4	AQAR Report	Submitted by the Departments
5	Internal Department Audits	Completed
6	Remedial Classes	Remedial class are being conducted

  
A Suman Kumar Reddy

IQAC Coordinator

**CO-ORDINATOR IQAC**  
**PARVATHAREDDY BABUL REDDY**  
VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE  
KAVALI-524207 Nellore Dt., Andhra Pradesh