



**P.B.R. VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE
(AUTONOMOUS)**

(Affiliated to J.N.T.U.A, Approved by AICTE and Accredited by NAAC)
KAVALI – 524201, S.P.S.R Nellore Dist., A.P. India. Ph: 08626-243930



DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING

COMMITTEES / INCHARGES

1. **BOARD OF STUDIES (BOS)**
2. **DEPARTMENT ADVISORY
COMMITTEE (DAC)**
3. **LIST OF FACULTY INCHARGES**



BOARD OF STUDIES COMMITTEE

Objective:

The Board of Studies (**BoS**) is the basic constituent of the academic system of an Institute. Its functions will include framing the content of various courses, reviewing and updating the content from time to time, introducing new courses of study etc.

Composition:

S.No	Member	Name	Designation
1	Head of the Department	Dr. R Sravanthi	Chairman
2	Expert Member from IIT	Dr. M Rama Subba Reddy, Professor Of Bio Medical Engineering Group, Department Of AE, IIT CHENNAI, rsreddy@iitm.ac.in, 9444119425	University Nominee
3	Expert Member from SVU	Dr S Varadarajan, Professor, Department of ECE,SVU, Tirupathi, varadasouri@gmail.com , 9949300990	Member
4	Expert Member from VIT	Prof. J Valarmathi, Professor, DSP division, SNESE, VIT University, Vellore, Tamilnadu, jvalarmathi@vit.ac.in, 9486725494	Member
5	Expert member from Industry	Mr R Siva Kumar, L Technical staff engineer, Microchip Technology, Bangalore, siva.rapina@gmail.com, 98868 79708	Member
6	Alumni	Mr Pelluru Yeshwanth, Senior Software Engineer, TCS, Bangalore. yaswanth707@gmail.com, 95332 14329	Member
7	Internal Faculty	Dr D Prathyusha Reddi, Professor in ECE Department, PBRVITS,Kavali	Member
8	Internal Faculty	Dr A Maheswara Rao, Professor in ECE Department, PBRVITS,Kavali.	Member



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9	Internal Faculty	Dr N Satheesh Kumar, Professor in ECE Department, PBRVITS,Kavali	Member
10	Internal Faculty	Dr D Likhith Reddy, Assoc. Professor in ECEDepartment, PBRVITS,Kavali	Member

The composition of the Board of Studies is given below:

- The Head of the Department as Chairman.
- All Professor/Associate Professor/Assistant Professor of the Department.
- One senior professor to be co-opted by the BoS from other department nominated by the Director in consultation with Head of Department
- One subject expert (**ACADEMIC**) nominated by the Director on the recommendation of the Head of concerned Department.
- Experts should be from (i) IISc / IITs / NITs / other reputed academic Institutions (Government / Aided)
- One subject expert (**R&D / INDUSTRY**) nominated by the Director on the recommendation of the Head of concerned Department.

Meeting Frequency: Once in an Academic Year.

Tenure: Three years (Preferably Academic years)

Quorum: 60%

Note: Any of the Directors and Joint Directors may be called to the meeting as special invitee whenever required.

Roles and Responsibilities: The roles and responsibilities of the BOS are as follows:

- The Board of Studies of a department in the college shall:
 - prepare syllabi for various courses keeping in view the objectives of the college interest of the stakeholders and national requirement for consideration and approval of the Academic Council;
 - Suggest methodologies for innovative teaching and evaluation techniques;
 - Suggest panel of names to the Academic Council for appointment of examiners; and
 - Coordinate research, teaching, extension and other academic activities in the department/college.

Date:

**Dr. B. Dattatreya Sarma
Principal**



Date: 01.07.2024

DEPARTMENT ADVISORY COMMITTEE

Objective:

To ensure that the Vision and Mission of the Department are achieved by acting as a catalyst in improving the quality of the programs offered.

This is a core committee of the department constituted to help the decision-making process of the matters pertaining to the department in Academic, Infrastructural facilities, student support systems, short and long term goals.

Composition:

S.No	Member	Name	Designation
1	Head of the Department	Mrs. R. Sravanthi	Chairman
2	NBA Coordinator	Dr. MD Hayath Rajvee	Convener
3	One Expert from Research Lab	Mr. Thommundru Rajendra Prasad, Scientist Engineer, NARL Tirupati	Member
4	Two Expert Members from NITs/Universities	Dr.S. Narayana Reddy Professor Sri Venkateswara University, Tirupathi	Members
		Dr.Ch. Himabindu, Professor & HOD of ECE, QIS College of Engineering and Technology, Ongole	
5	Alumni	Mr.Krishna Prasad. Motamarri, Design Engineer, Sr.staff, Qualcomm, Bangalore	Members
		Mr. V. Kalyan Chakravarthy, Sr.Test Lead Manager, Reliance Jio Infocomm Pvt Ltd., Bangalore	
6	Two Industry Expert	Mr.Mr.Jasti Sunil Kumar, Lead Engineer, Valuka solutions Pvt Ltd., Hyderabad	Member
		Mr. SK. Khadar Sharif, Principal Technical Consultant, Temenos India Pvt Ltd., Chennai	



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7	Senior Faculty	Dr. A. Maheswara Rao, Professor	Member
		Dr. V Prakasam, Professor	
		Dr. M Venkatesan, Professor	

Meeting Frequency: Twice in an Academic Year.

Tenure: Three Years (Preferably Academic years)

Quorum: 60%

Roles and Responsibilities: The roles and responsibilities of the DAC are as follows:

1. Suggestion on the Academic Infrastructure, Budget and ICT facilities
2. To suggest improvements in academic plans and recommend standard practices/systems for attainment of PEOs
3. To encourage Industry-Institute interactions to bridge the gaps
4. To suggest quality improvement initiatives to enhance employability of students.
5. To monitor and advice on current and future issues related to the programme
6. To define, review and redefine OEOs to identify and suggest thrust areas to conduct various activities (final year projects, training courses and additional experiments) to meet PEO's
7. To ensure the quality in teaching learning process through Faculty Development Programs
8. To identify latest domains to organize FDPs
9. To review survey reports, analyze feedbacks and suggest an action plan
10. To review reports submitted by PAAC and monitor the progress of the program

Deliverables: To submit reports to IQAC on effectiveness of program implementation in terms of program.

Date: 05.07.2024


Principal
Principal
PARVATHAREDDY BABUL REDDY
VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE
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List of Faculty In-charges

Academic Year: 2022-23

S.No.	Cells/Committees/Activities	Faculty In-charge
1	Industry Institute Interaction Cell (IIC)/Industrial Visits	Dr. N. SATHEESH KUMAR
2	Discipline Committee	Mr. RAMRAJSINGH PRATHAP SINGH
3	Newsletter/ Technical Magazines	Mr. SK RASOOL
4	Website	Dr. DODLA LIKHITH REDDY
5	Labs(Development, Maintenance, Records) Software Packages	Mr. G V S BHARDWAJ
6	Placements and Training	Mr. K RAVICHANDRA
7	NSS	Dr. R M VENKATESEN
8	Students-External Participation	Mr. M VENKATA RATHNAM
9	Faculty Participation(Seminars, FDP, Workshops, BOS, Academic council)	Dr. V PRAKASAM
10	Academics (Syllabus, rules and regulations, Curriculum delivery)	Dr. DODLA PRATHYUSHA REDDI
11	FB on Curriculum	Mrs. K S BHANU REKHA
12	Projects	Ms. MODI PAVITHRA
13	Advanced Learners	Mrs. SHAIK NAZMA SULTHANA
14	Tutorials	Mr. AKURATHI SRINIVASA RAO
15	Mentor & Mentee	Mrs. C V KAVYA SUVARCHALA
16	Student Counseling	Mr. VEMURU PHANIBHSHAN



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17	Student Centric Learning Methods	Dr. S M LAKSHMI
18	Slow Learners/Remedial Classes	Mr. G MALYADRI
19	Exams-Internal, External /Results analysis/examination Grievances	Dr. RAYALA RANJIT KUMAR
20	Time-Table/Academic Monitoring	Mr. ALLA VENKA REDDY
21	Certificate Courses/Add-OnCourses	Mr. V ANJIAH
22	Guest Lectures	Mrs. P SHALINI
23	R&D	Dr. AVULA MAHESWARA RAO
24	Course Files/Lesson Plan Verification	Mr. SHAIK JAGADEESH
25	Minutes of Meeting	Dr. S PENCHALA REDDY
26	Attendance	Ms. JAGANNADAM SUJITHA
27	Professional Society Activities	Mrs. SK JABEENA
28	General Maintenance	Mr. LALLAM VASU
29	Library/Department library /E-Resources	Mr. M RAMA MOHAN REDDY
30	Monthly report	Mr. P SREENIVASULU
31	Alumni/Souvenir	Mrs. P SASITHA



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32	Sports	Mr. GAJULAPALLE SIVANJANEYAREDDY
33	Hobby Clubs	Mrs. SK JABEENA
34	Career Guidance	Mr. V BHARATH KUMAR
35	OBE	Ms. MUSALI SUREKHA
36	Budget	Dr R SRAVANTHI
37	MOUs/Linkages	Dr. N. SATHEESH KUMAR
38	NAAC(AQAR)	Dr A MAHESWARA REDDY/V NARAYANA REDDY
39	Internships	Mr. G MANGARAO
40	ICT Maintenance/ ICT Usage	Mr. M SREEHARI
41	NBA	Dr. MD HAYATH RAZVEE
42	Faculty development Programs/PDP	Mrs. A NAGAMALLI
43	Public Addressing System	Mr. CH PAVAN KUMAR
44	IQAC	Dr. V PAKASAM
45	Academic Calendar	Dr R SRAVANTHI
46	Events	Mr. K PENCHALIAH